

Khudiram Bose Central College
Admission 2023 – 24

Date of submission and verification of documents

Date & Day	Room No	Subject (s)	Time
31.07.23 Monday	M1-8	Accountancy Honours	12:00 noon – 3:00 pm
	M3-13	Geography Honours / B.SC. General	12:00 noon – 3:00 pm
01.08.23 Tuesday	M1-8	Bengali Honours / Education Honours	12:00 noon – 3:00 pm
	M2 -11	Hindi Honours / History Honours	12:00 noon – 3:00 pm
02.08.23 Wednesday	M1-8	Political Science Honours	12:00 noon – 3:00 pm
	M2-10	Journalism & Mass Communication Honours	12:00 noon – 3:00 pm
	M2-11	English Honours	12:00 noon – 3:00 pm
03.08.23 Thursday	M1-8	B.Com Gen	12:00 noon – 3:00 pm
04.08.23 Friday	M1-8 & M2-11	B.A. General	12:00 noon – 3:00 pm

Instruction to Candidates

Candidates are requested to read the instruction carefully. Please check your name and serial number in Admitted Students List (*to be published on 28.07.2023 after 6pm in the admission website*)

Candidates must come to College only on date and time specified in the Notice.

- Guardians will not be allowed to enter the verification venue.
- Each candidate **must come** with the following document -
 - Print out of Admission Form (to be submitted to College)
 - Admission Fees Payment Challan (to be submitted to College)
 - Class X Admit Card (original)
 - Class XII Admit Card (original)
 - Class XII Marksheet (original)

- f) Original School Leaving / Character certificate (to be submitted to College)
- g) Caste Certificate / EWS Certificate, where applicable (original and in Candidate's name)
- h) Aadhar Card (original)
- i) Two recent passport size photo
- j) Original Transfer Certificate (where applicable)

3. Print out / photocopies of the following documents **must be arranged in the order** as stated below –

- a) Print out of Admission Form (one copy)
- b) Print out of Admission Fee Payment Challan (one copy)
- c) Photocopy of Class X Admit Card (1 copy)
- d) Photocopy of Class XII Admit Card (1 copy)
- e) Photocopy of Class XII Marksheet (1 copy)
- f) **Original** School Leaving Certificate or Characater Certificate
- g) Photocopy of Caste Certificate or EWS Certificate, where applicable (1 copy)
- h) Photocopy of Aadhar Card (1 copy)
- i) Original Transfer Certificate, where applicable

4. Candidates who **cannot** produce Original School Leaving Certificate must come with a letter as per the given format –

To
 The Principal
 Khudiram Bose Central College
 Kolkata

This is to state that I(name), student of First Semester
(subject), Admission Form No..... could not
 get the School Leaving Certificate as(give reason).

I will submit the same to College office at the earliest or else my candidature will
 be cancelled.

Please grant me permission.

Yours faithfully

.....(name)

Date & Phone number

5. All photocopies must be **attested by Head of Institution last attended**. If any student **cannot** get attestation of the Head of the Institution last attended then a letter with the following declaration must be submitted along with the self attested photocopies.

To

The Principal

Khudiram Bose Central College

Kolkata

This is to state that I(name), student of First Semester
.....(subject), Admission Form No could not get the
photocopies attested by the Head of my Institution as(give
reason).

I will submit the same to College office at the earliest or else my candidature will be cancelled.

Please grant me permission.

Yours faithfully

.....(name)

Date & phone number

6. **Candidates who cannot get attestation done by Head of Institution last attended must do self attestation on all photocopies.**
7. There is space for **Guardian Signature** (last page) in the Admission Form. Candidates must get the signature done by their Guardians before submitting the Admission Form. **No Guardian will be allowed to enter the verification venue.**
8. Candidates must also sign in the admission form (last page) before submitting the same to College.
9. **All candidates must come with their own stationery items – paper, pen, stapler, glue. No such items will be provided by the College.**

Please note –*You are requested to follow the instruction stated above and come with documents in the given order. This will save our time and we can serve you fast.* **If you**

fail to come without any ORIGINAL DOCUMENT (other than School Leaving Certificate) your photocopied documents will not be accepted and admission will stand cancelled.

No admission can take place without print out of Admission Form, Admission Fee Payment Challan and photocopies.

**Admission Committee
Khudiram Bose Central College**