



COVID-19 VACCINATION

# Vaccination of Students at Colleges & Universities in West Bengal



DATE : 24.09.2021

# *Order issued by the Health & Family Welfare Department*



In terms of the order issued by the Health & Family Welfare Department all Students of Colleges & Universities to be vaccinated on a priority.

Timeline : [Within 8th October, 2021.](#)



# Where will they be vaccinated?



- At Covid Vaccination Centres of Government Hospitals and Kolkata MC.
- Day-wise and CVC-wise number of Students to be vaccinated will be shared with the Universities / Colleges.
- The Institution-wise Nodal Officers of Colleges & Universities will stay connected with the Nodal Medical Officer of the CVC to ensure phase-wise reporting of Students at the CVC.
- All beneficiaries to be preregistered in the [CoWIN portal](#)



# How many Students are to report at the CVC



- Not more than 30 Students to report every hour at the CVC.
- Covishield will be the vaccine to be administered to all Students.



# Nodal Contact person



- The Nodal Officer or his representative must remain present at the CVC to ensure seam less coordination.
- For any difficulty, the Nodal Officers are requested to contact Shri Asish Ghosh, Joint DPI at 8910785119.
- List of [Nodal Person](#) of the Institutions.





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THANK YOU



# Steps for Self Registration in the CoWIN portal



- (1) Please visit the website <https://www.cowin.gov.in/home>.
- (2) Please click on the yellow icon 'Register/ Sign in Yourself'
- (3) Please put your mobile number in the 'Register or SignIn for Vaccination'
- (4) Please click on 'Get OTP' after putting your 10 digit mobile number
- (5) Please enter the OTP in the 'OTP Verification' which vaccinees get as SMS in their mobile number.
- (6) After putting OTP a new page is opens 'Account details' where you have to click 'Add Member'



# Steps for Self Registration in the CoWIN portal



(7) A new screen is open 'Register for Verification' where vaccinees will have to enter

- (i) 'Photo Id proof like Aadhaar Card / Driving License / Pan Card / Passport / Voter ID Card etc.'
- (ii) Please fill up the Aadhaar Number or any other Id number of the document that the vaccinee mentioned previously.
- (iii) Please enter 'Name' as mentioned in the Id proof.
- (iv) Please click in the box of Male / Female / Others which ever is applicable.
- (v) Please enter 'Year of Birth' as mentioned in the Id proof.
- (vi) Please 'Add' your name in the CoWIN portal.

