

ONLINE CLASS HISTORY

DATES	17.03.2020 TO 21.03.2020
SUBJECT	JOURNALISM & MASS COMMUNICATION
SEMESTERS SERVED	2 ND SEM. (H)/2 ND SEM.(G)/4 TH SEM.(H)/4 TH SEM.(G)/ 3 RD YR.(G-ONLY PRACTICAL)
MODE OF TEACHING	<u>ONLINE</u> <u>USING</u> 1.E-MAILING SERVICE (FOR TEXT) 2.WHATSAPP <u>FOR</u> A.TEXT AND PPT FORMAT B.AUDIO C.VIDEO 3.GOOGLE DUO (AUDIO-VISUAL)
NAME OF THE TEACHERS	1.TAPASI GHOSH (TG) 2.KOYEL CHAKRABORTI (KC) 3.MOUSUMI DUTTA (MD) 4.ARUNDHATI CHAKRABORTY (AC) 5.PAYAL BOSE (PB) 6.DIPANNITA DUTTA (DD)

TOTAL NO. OF STUDENTS	1.2ND SEM.(H) : 20-REPRESENTATIVE : 2.2ND SEM (G) : 45 (APPROX.) 3.4TH SEM (H) : 22 4.4TH SEM.(G) : 35 (APPROX.) 5.3RD YR.(G) : 18
NAME OF THE CLASS REPRESENTATIVES	<u>2ND SEM. (HONS.)</u> 1.PAPER CC3 : ANEEK (9123768959) 2.PAPER CC4 : PUSHPAK (8240494760) <u>2ND SEM. (GEN.)</u> 3.PAPER GE2 : SWATI (6291141775) <u>4TH SEM. (HONS.)</u> 4.PAPER CC8 : SREEJITA (903438635) 5.PAPER CC9 : SOUVIK (9163024597) 6.PAPER CC10 :LAXMI (6290174824) 7.PAPER CC3 :TAPESH (9874876532) <u>4TH SEM. (GEN.)</u> 8.PAPER 4 :MOUMITA (7059970878) <u>3RD YR. (GEN.)</u> 9.PAPER 4 :SADDAM (6290676585) RIYA (8620890624)

TAPASI GHOSH (TG)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
17.03.2020 (TUESDAY)	11.45.-12.45	4SEM (H)	CC-9/UNIT-3	TOPIC 3-FILM DIRECTION	GIVEN 2 ENGLISH & 1 BENGALI HAND-OUT IN TEXT FORMAT
	12.45.-13.45 P	4SEM (H)	CC-9/ TUTORIAL	PREPARING THE PROPOSAL OF SHORT FILM	GIVEN A HOMETASK TO PREPARE THE STORYLINE WITHIN 250WORDS AND SUBMIT THE SAME WITHIN NEXT TUESDAY
	14.00-15.00	4SEM (H)	CC-8/ DOCUMENTARY	HOW TO WRITE A DOCUMENTARY SCRIPT	GIVEN TEXT FORMAT OF DOCUMENTARY SCRIPT
18.02.2020 (WEDNESDAY)	11.45-12.45 & 12.45-13.45	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	GIVEN A HOMETASK OF PREPARING ONE ADVERTISEMENT ON CAR LOAN USING ADOBE PHOTOSHOP SOFTWARE AND SUBMIT WITHIN NEXT MONDAY
	14.00-15.00	2 ND SEM (H)	CC-4/ UNIT-1	PROCESS & SEMIOTIC SCHOOL OF COMMUNICATION	GIVEN 2 HAND-OUTS IN TEXT FORMAT & 1 IN PPT FORMAT
19.02.2020 (THURSDAY)	10-45-11.45	CHECKING HOME TASKS			
	11.45-12.45	4SEM (H)	CC-10/ UNIT-2	TOPIC NO.-3/FIRST PART; DIGITAL DEVELOPMENT OF MEDIA	GIVEN 1 ENGLISH HAND-OUT IN TEXT FORMAT
	12.45-13.45	4SEM (H)	SEC /UNIT-1	INTRODUCTION TO SHOOTING STYLE	GIVEN 1 ENGLISH HAND-OUT AND SHARED TWO LINKS FOR BENGALI BOOKS.
	14.00-15.00	4SEM (H)	CC10 /TUTORIAL	PROJECT ON PRESS LAWS	GIVEN HOMETASK OF COLLECTING MINIMUM ONE EXAMPLE OF SPECIFIC LAW. AS ONE OF THE GROUP IS FACING PROBLEM SHARED SOME LINKS TO THEM.
20.02.2020 (FRIDAY)	10.45-11.45	2 ND SEM (G)	GE-2/ UNIT-1	SOURCES OF REVENUE IN NEWSPAPER : SCOPE IN INDIA	GIVEN 1 ENGLISH & 1 BENGALI HANDOUT IN TEXT FORMAT
	11.45-12.15	2 ND SEM (H)	CC3/ TUTORIAL	HOW TO WRITE A BOK REVIEW	GIVEN HOME TASK OF PREPARING THE FRONT PAFE,STORYLINE,ABOUT THE AUTHOR AND AUTHOR'S EVALUATION POINTS AND SUBMIT WITHIN NEXT WEDNESDAY
	12.45-13.45	2 ND SEM (H)	CC4/ WRITTEN PRACTICAL	HOW TO WRITE AN EDITORIAL	GIVEN 1 BENGALI & 1 ENGLISH HAND OUT ON EDITORIAL WRITING TO KNOW ABOUT THE STYLE OF WRITING.GIVEN HOMETASK TO WRITE AN EDITORIAL ON CORONA ISSUE.
	14.00-15.00	DISCUSSING WITH PROF AC & PB REGARDING PREPARETION OF TABLOIDS ALONG WITH STUDENTS.			
21.03.2020 (SATUR)	11.45-12.45	DISCUSSING WITH 2SEM.GEN.STUDENTS REGARDING PREPARETION OF PROJECT PAPER.			

KOYEL CHAKRABORTI(KC) (KC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
19.02.2020 (THURSDAY)	15.00-16.00	4 TH SEM (H)	CC-8	TELEVISION SHOTS	HAND OUTS GIVEN
20.02.2020 (FRIDAY)	14.00-15.00	2 ND SEM (H)	CC-4	PRESS CONFERENCE	HAND OUTS GIVEN
21.02.2020 (SATURDAY)	10.45-11.45	2 ND SEM (G)	GE2	ADVERTISEMENTS IN NEWSPAPER	HAND OUTS GIVEN
	11.45-12.45	4 TH SEM (H)	CC-10	FDI IN MEDIA	HAND OUTS GIVEN
	12.45-13.45	4 TH SEM (H)	CC-9	HISTORY OF INDIAN FILMS	HAND OUTS GIVEN

MOUSUMI DUTTA (MD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
17.03.2020 (TUESDAY)	11.00-16.00	-	-	-	MEETING FOR VERIFICATION
18.02.2020 (WEDNESDAY)	11.30-3.30	-	-	-	VERIFICATION AT BIKASH BHAVAN
19.02.2020 (THURSDAY)	09.45-10.45	4 TH SEM (H)	CC8	DOCUMENTARY	DISCUSSION ABOUT PRE- PRODUCTION TECHNIQUES
	10.45-11.45	2 ND SEM (H)	CC3/ TUTORIAL	BOOK REVIEW	DISCUSSION ABOUT FORMAT AND WRITING STYLE
20.02.2020 (FRIDAY)	10.45-11.45	4 TH SEM (G)	GE4/ TUTORIAL	FILM REVIEW	TOPIC SELECTION AND SEND PRIMARY FORMAT VIA MAIL

ARUNDHATI CHAKRABORTY (AC)

DATE	TIME	PERIOD	PAPER	TOPIC	REMAKS
17.03.2020 (TUESDAY)	11.00-5.30	-	-	-	MEETING FOR VERIFICATION
19.02.2020 (THURSDAY)	11.45-13.45 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	DISCUSSIO OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE.
	14.00-15.00	2 ND SEM (H)	CC-4	TABLOID MAKING	
	15.00-16.00 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	
	16.00-17.00	2 ND SEM (G)	GROUP FORMED FOR ONLINE CLASSES		
21.02.2020 (SATURDAY)	12.45-13.45	4 TH SEM (G)	GE4	A.INDIAN CONSTITUTION B.PRIME MINISTER C.PRESIDENT	ENGLISH HAND OUT GIVEN
	14.00-15.00	2 ND SEM (H)	CC-4	TABLOID MAKING	DISCUSSIO OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE.
	15.00-17.00 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	

PAYAL BOSE (PB)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMAKS</u>
18.02.2020 (WEDNESDAY)	11.30-3.30	-	-	-	VERIFICATION AT BIKASH BHAVAN
19.02.2020 (THURSDAY)	11.45-12.45	4SEM (G)	TUTORIAL	FILM REVIEW	GIVEN TASK TO WRITE FILM REVIEW.WORK SUBMISSION EXPECTED WITHIN 2 DAYS.
	14.00-15.00	2 ND SEM (H)	CC-3	TABLOID	WRITE UPS CHECKED WITH PROF. ARUNDHATI CHAKRABORTY.
20.02.2020 (FRIDAY)	12.45-13.45	4SEM (H)	CC-8	UNIT-1	NARROWCAASTING OF NEWS EXPAINED.HAND OUTS GIVEN THROUGH TEXT FORMAT.EXPLAINED THROUGH VOICE RECORDING
	14.00-15.00	4SEM (H)	CC-8	DOCUMENTARY	PREVIOS TOPICS DISCUSSED AND PDF FORMAT EBOOK GIVEN COVERING THE ENTIRE TOPICS OF DOCUMENTARY.
	10.45-11.45 & 15.00-17.00 EXTRA CLASS	2 ND SEM (H)	CC-3	TABLOID	WRITE UPS CHECHED AND DISCUSSION WITH PROF. ARUNDHATI CHAKRABORTY.

DIPANNITA DUTTA (DD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
17.03.2020 (TUESDAY)	11.00-5.30	-	-	-	MEETING FOR VERIFICATION
18.02.2020 (WEDNESDAY)	11.30-3.30	-	-	-	VERIFICATION AT BIKASH BHAVAN
19.02.2020 (THURSDAY)	10.45-11.45	2 ND SEM (G)	GE2	-	SYLLABUS COMPLETED
	12.45-13.45	2 ND SEM (H)	CC3/UNIT-4	-	SYLLABUS COMPLETE DISTRIBUTION OF HAND OUTS YET TO COMPLETE
20.02.2020 (FRIDAY)	15.00-16.00	4 TH SEM (H)	CC-10/ UNIT-4	FREEDOM OF PRESS	HAND OUTS GIVEN

17.03.2020-22.03.2020

<u>NAME OF THE TEACHER</u>	<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
TAPASI GHOSH	12	15		MORE THAN 100%
KOYEL CHAKRABORTI	07	05	VISIT TO BIKASH BHAVAN FOR VERIFICATION ON18.03.2020	71.428%
MOUSUMI DUTTA	07	05	VISIT TO BIKASH BHAVAN FOR VERIFICATION ON 18.03.2020	71.42%%
ARUNDHATI CHAKRABORTY	07	07		100%
PAYAL BOSE	07	07		100%
DIPANNITA DUTTA	07	03	VISIT TO BIKASH BHAVAN FOR VERIFICATION ON 18.03.2020 AND ATTEND COLLEGE FOR DOCUMENT VERIFICATION ON17.03.2020	42.857%

DEPARTMENTAL PROGRESS IN 3RD WEEK

<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
42	42		100%

23.03.2020

TO

29.03.2020

ONLINE CLASS HISTORY

DATES	23.03.2020 TO 28.03.2020
SUBJECT	JOURNALISM & MASS COMMUNICATION
SEMESTERS SERVED	2 ND SEM. (H)/2 ND SEM.(G)/4 TH SEM.(H)/4 TH SEM.(G)/ 3 RD YR.(G-ONLY PRACTICAL)
MODE OF TEACHING	<p style="text-align: center;"><u>ONLINE</u></p> <p style="text-align: center;"><u>USING</u></p> <p>1.E-MAILING SERVICE (FOR TEXT) 2.WHATSAPP</p> <p style="text-align: center;"><u>FOR</u></p> <p>A.TEXT AND PPT FORMAT B.AUDIO C.VIDEO</p> <p>3.GOOGLE DUO (AUDIO-VISUAL)</p>
NAME OF THE TEACHERS	1.TAPASI GHOSH (TG) 2.KOYEL CHAKRABORTI (KC) 3.MOUSUMI DUTTA (MD) 4.ARUNDHATI CHAKRABORTY (AC) 5.PAYAL BOSE (PB) 6.DIPANNITA DUTTA (DD)

TOTAL NO. OF STUDENTS	1.2ND SEM.(H) : 20-REPRESENTATIVE : 2.2ND SEM (G) : 45 (APPROX.) 3.4TH SEM (H) : 22 4.4TH SEM.(G) : 35 (APPROX.) 5.3RD YR.(G) : 18
NAME OF THE CLASS REPRESENTATIVES	<u>2ND SEM. (HONS.)</u> 1.PAPER CC3 : ANEEK (9123768959) 2.PAPER CC4 : PUSHPAK (8240494760) <u>2ND SEM. (GEN.)</u> 3.PAPER GE2 : SWATI (6291141775) <u>4TH SEM. (HONS.)</u> 4.PAPER CC8 : SREEJITA (903438635) 5.PAPER CC9 : SOUVIK (9163024597) 6.PAPER CC10 :LAXMI (6290174824) 7.PAPER CC3 :TAPESH (9874876532) <u>4TH SEM. (GEN.)</u> 8.PAPER 4 :MOUMITA (7059970878) <u>3RD YR. (GEN.)</u> 9.PAPER 4 :SADDAM (6290676585) RIYA (8620890624)

TAPASI GHOSH (TG)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
23.03.2020 (MONDAY)	11.45.-12.45	CHECKING HOME TASKS			
	12.45.-13.45	2SEM (H)	CC-4/ UNIT-1	FORMS OF COMMUNICATION	GIVEN HAND OUT-ONE PPT FORMAT FOR FORMS OF COMMUNICATION AND TEXT FORMAT FOR SOME SHORT NOTES ON THE TOPIC. NO PROBLEM FOR YESTERDAY'S LESSON.
	14.00-15.00	4SEM (G)	GE4/UNIT-2/TOPIC-1	FOREIGN POLICY OF INDIA	GIVEN 2 HAND OUT.BENGLI IN TEXT FORMAT & ENGLISH IN PPT FORMAT. STUDENTS ASK FOR PREVIOUS CLASS HAND OUT ON FINANCE COMMISSION AGAIN-GIVEN ONE ENGLISH IN TEXT FORMAT & SHARE 2 LINKS FOR BENGLI MATERIAL.
	15.00-16.00	4SEM (H)	CC-8/UNIT-3/TOPIC-4	TELEVISION DOCUMENTARIES	GIVEN 1 BENGLI & 1 ENGLISH HAND OUT-BOTH IN TEXT FORMAT. SOLVE SOME CONFUSION ON PREVIOUS WEEK LESSON
24.03.2020 (MONDAY)	11.45.-12.45	4SEM (H)	CC-9/UNIT-3	TOPIC 3-FILM EDITING WITH TOPIC4-MONTAGE & MISE-EN-SCENE	GIVEN 1 HAND OUT IN BENGLI & 1 HAND OUT IN ENGLISH. DISCUSS IN GROUP ABOUT THEIR DOUBTS.
	12.45.-13.45	4SEM (H)	CC-9/ TUTORIAL	PREPARING THE PROPOSAL OF SHORT FILM	ALREADY CHECKED THE SUBMITTED PROPOSALS & DISCUSS IN GROUP.SUGGEST TO ADD SOME EXTRA POINTS.
	14.00-15.00	4SEM (H)	CC-8/ DOCUMENTARY	HOW TO WRITE A DOCUMENTARY SCRIPT	GIVEN A HOMETASK OF PREPARING ONE DOCU.SCRIPT OF 5 MINS.DURATION WITH 5-6 SHOTS ON 'YESTERDAY SOMEONE CAME FROM LONDON IN YOUR LOCALITY
25.03.2020 (WEDNESDAY)	11.45-12.45 & 12.45-13.45	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	CHECKED THE AD COPIES.NOW DISCUSSES IN GROUP ABOUT THE PROBLEM AREAS.GIVEN NEW TASK OF PREPARING ONE AD ON CORONA CARE CENTRE.
	14.00-15.00	2 ND SEM (H)	CC-4/ UNIT-1	LEVELS OF COMMUNICATION	GIVEN 1 HAND-OUT IN PPT FORMAT
		2 ND SEM (H)	DISCUSS WITH ALL TEACHERS IN STUDENT GROUP AND SOLVE THE PROBLEM.		

TAPASI GHOSH (TG)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
26.02.2020 (THURSDAY)	11.45-12.45	4SEM (H)	CC-10/ UNIT-2	TOPIC NO.-3/SECOND PART; LEGAL FRAMEWORKS OF DIGITAL MEDIA	GIVEN 1 ENGLISH HAND-OUT IN TEXT FORMAT. DISCUSSION IN GROUP
	12.45-13.45	4SEM (H)	SEC /UNIT-1	INTRODUCTION TO EDITING STYLE STYLE	1 BENGALI & 1 ENGLISH HAND OUT ALREADY GIVEN.AS THIS PORTION IS ALSO A MAJOR PART IN CC9 .DISCUSSING IN GROUP ABOUT THE MAJOR PBOLEM AREAS.
	14.00-15.00	4SEM (H)	CC10 /TUTORIAL	PROJECT ON PRESS LAWS	ONLINE CHECKING OF PROJECTS & SHARING COMMENTS INDIVIDUALLY.
27.03.2020 (FRIDAY)	10.45-11.45	2 ND SEM (G)	GE-2/ UNIT-1	DEPATMENTS OF NEWSPAPER ORGANISATION & FUNCTIONS	GIVEN 1 ENGLISH & 1 BENGALI HANDOUT IN TEXT FORMAT BUT NO GROUP DISCUSSION IS POSSIBLE AS GROUP ADMIN SWATI WAS SUFFERING FROM WEAK INTERNET CONNECTION. HOWEVER I RESCHEDULED THE CLASS ON MONDAY 11.45-12.45
	EXTRA	4TH SEM (G)	GE-4/UNIT-2	-----	A SHORT GROUP DISCUSSION
	EXTRA	2ND SEM (H)	CC4/PRACTICAL	TABLOID	CHECKING ALL THE 8 PAGES WITH AC MA'M & PB MA'M IN A GROUP.
	11.45-12.15	2 ND SEM (H)	CC3/ TUTORIAL	HOW TO WRITE A BOOK REVIEW	ONLINE CHECKING OF POINTS FOR BOOK REVIEW SUBMITTED BY STUDENTS. DISCUSS THE PROBLEMS STUDENT ARE FACING WHILE WRITING A BOOK REVIEW.
	12.45-13.45	2 ND SEM (H)	CC4/ WRITTEN PRACTICAL	HOW TO WRITE AN EDITORIAL	ONLINE CHECKING OF EDITORIALS SUBMITTED BY STUDENTS. DISCUSS THE PROBLEMS STUDENT ARE FACING WHILE WRITING AN EDITORIAL.
28.03.2020 (SATUR)	12.30-13.30	ONLINE CHECKING OF HOME TASKS.			

KOYEL CHAKRABORTI(KC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMAKS</u>
25.03.2020 (WEDNESDAY)	12.45-13.45	2 nd SEM (H)	CC-4	PRESS CONFERENCE	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	14.00-15.00	4 TH SEM (H)	CC-8	CAMERA POSITIONING	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
26.03.2020 (THURSDAY)	15.00-1600	4 TH SEM (H)	CC-9	NEW WAVE CINEMA	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
27.03.2020 (FRIDAY)	14.00-15.00	2 ND SEM (H)	CC-4	RECENT TOPICS IN MEDIA	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
28.03.2020 (SATURDAY)	10.45-11.45	2 ND SEM (G)	GE2	NEWSPAPER AS A MEDIUM OF ADVERTISEMENTS	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	11.45-12.45	4 TH SEM (H)	CC-10	CORPORATISATION IN MEDIA	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	12.45-13.45	4 TH SEM (H)	CC-10	TUTORIAL	DISCUSSION

MOUSUMI DUTTA (MD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
23/03/2020 (MONDAY)	10:45-11:45	4SH	CC-8	Documentary	Synopsis checking through email
	11:45-12:45	2SG	GE-2	Prasar Bharati	Handout given in English
25/03/2020 (WEDNESDAY)	10:45-11:45	2SH	CC-3	Political Reporting	Handout given in English
	11:45-12:45	4SG	GE-4	Press Council	Handout given in English
26/03/2020 (THURSDAY)	9:45-10:45	4SH	CC-8	Documentary	Synopsis Checking through email
	10:45-11:45	2SH	CC-3	Tutorial	Discussion about Book Review format through mail
27/03/2020 (FRIDAY)	10:45-11:45	4SG	GE-4	Tutorial	Film Review checking and correction, sending via email

ARUNDHATI CHAKRABORTY (AC)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
23.03.2020 (MONDAY)	12.45-1.45	4 th SEM (H)	CC9	Indian New Wave And Contemporary Indian Cinema	3 phrases of Indian new wave, Middle Cinema and contemporary trends of new wave styles are described by voice notes and English hand out given
	5.00-6.00 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	DISCUSSION and CHECKING OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
24.03.2020 (TUESDAY)	3.00-4.00	4 th SEM (H)	CC9	Types of Film genre-Thriller and Melodrama	English hand out given and asked Bengali version students specially to translate the notes. Given a home work to the students i.e write down the Indian movies name with the aforesaid genre and explain.
	4.00-5.00	4 th SEM (H)	SEC-B	Documentary Budget	Checking the home works of documentary budget at whatsapp group
	5.00-6.00 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	DISCUSSION and CHECKING OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
26.03.2020 (THURSDAY)	2.00-3.00	2 ND SEM (H)	CC4	Written Practical	Checking various reports and editorials of Tabloid
	4.00-5.00	2 ND SEM (G)	Tutorial	Film review	Checking the list of film names and ask student to start writing of film review
	5.00-6.00 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	DISCUSSION AND CHECKING OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
28.03.2020 (SATURDAY)	12.45-1.45	4 TH SEM (G)	GE4	Indian Constitution	The PPT presentation link along with voice notes has been sent to the student
	2.00-3.00	2 ND SEM (H)	CC-4	TABLOID MAKING	DISCUSSION AND CHECKING OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
	3.00-4.00	2 ND SEM (H)	Extra Class	TABLOID MAKING	DISCUSSION AND CHECKING OVER WHATSAPP GOUP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE

27.03.2020 (Friday)	12.30-1.10 EXTRA CLASS	2SH	CC4	Tabloid	Discussion of rough submission of tabloid page layout over 2 SH Whatsapp Group with Prof. TG Mam and Payal Bose
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PAYAL BOSE (PB)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
23.02.2020 (MONDAY)	10.45 – 11.45	2SEM (G)	TUTORIAL	FILM REVIEW	EXPLAINED THE FORMAT THROUGH WHATSAPP. ANSWERED STUDENTS QUERIES
	11.45 – 12.45	2SEM (H)	CC – 3	UNIT – 1	EXPLAINED THROUGH WHATSAPP MESSENGER COLUMN WRITING AND GIVEN PDF FORMAT NOTES ON FOREIGN AND DISTRICT CORRESPONDENT AND COLUMN WRITING
	EXTRA CLASS 11.00 – 5.00	2SEM (H)	CC - 3	TABLOID	LAYOUT CHECKED WITH PROFESSOR ARUNDHATI CHAKRABORTY
25.02.2020 (WEDNESDAY)	10.45 – 11.45	2SEM (H)	CC – 3	TABLOID	LAYOUT MAKING IN ADOBE INDESIGN TAUGHT THROUGH VIDEO AND SENDING VIA WHATSAPP.
	11.45 – 12.45	4SEM (H)	CC - 8	DOCUMENTARY	TASK GIVEN ON WRITING A 5 MINUTES SCRIPT ON JANTA CURFEW. WRITE UPS CHECKED
26.02.2020 (THURSDAY)	11.45 – 12.45	4SEM (G)	TUTORIAL	FILM REVIEW	EXPLAINED THE FORMAT THROUGH WHATSAPP MESSENGER BY SHARING PHOTO OF THE FORMAT DRAWN. ANSWERED STUDENTS QUERIES
	EXTRA CLASS 2.00 – 5.00	2SEM (H)	CC - 3	TABLOID	LAYOUTS CHECKED WITH PROFESSOR ARUNDHATI CHAKRABORTY
27.02.2020 (FRIDAY)	12.45 – 1.45	4SEM (H)	CC – 8	UNIT – 1	EXPLAINED AGENDA SETTING TECHNIQUES USED IN TV THROUGH VOICE MESSAGE. PDF FORMAT NOTES GIVEN.
	2.00 – 3.00	4SEM (H)	CC - 8	DOCUMENTARY	BASIC SHOTS DISCUSSED THROUGH WHATSAPP GROUP. DIAGRAM GIVEN AND EXPLAINED.

DIPANNITA DUTTA (DD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
24.03.2020 (TUESDAY)	10.45 11.45	2SH 4SG	CC3 Unit 1 GE4 Unit 3	Principal of news reporting Copyright Act	Q&A session Handouts given
25.03.2020 (WEDNESDAY)	3.00 4.00	4SH 4SH	CC10 Unit 3 Tutorial	RTI Act Short Film	Handouts given Copy checking
26.03.2020 (THURSDAY)	10.45-11.45	2 ND SEM (G)	GE2	Newspaper Circulation	Revision
	12.45-1.45	2 ND SEM (H)	CC3/UNIT-4	Column Writing	Handouts given
27.03.2020 (FRIDAY)	3.00-4.00	4 TH SEM (H)	CC-10/ UNIT-4	Code of ethics	Handouts given

23.03.2020-29.03.2020

<u>NAME OF THE TEACHER</u>	<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
TAPASI GHOSH	15	17		MORE THAN 100%
KOYEL CHAKRABORTI	07	07		100%
MOUSUMI DUTTA	07	07		100%
ARUNDHATI CHAKRABORTY	07	11		MORE THAN 100%
PAYAL BOSE	07	12		MORE THAN 100%
DIPANNITA DUTTA	07	07		100%

DEPARTMENTAL PROGRESS IN 3RD WEEK

<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
50	61		MORE THAN 100%

30.03.2020

TO

05.04.2020

ONLINE CLASS HISTORY

DATES	30.03.2020 TO 04.04.2020
SUBJECT	JOURNALISM & MASS COMMUNICATION
SEMESTERS SERVED	2 ND SEM. (H)/2 ND SEM.(G)/4 TH SEM.(H)/4 TH SEM.(G)/ 3 RD YR.(G-ONLY PRACTICAL)
MODE OF TEACHING	<p style="text-align: center;"><u>ONLINE</u></p> <p style="text-align: center;"><u>USING</u></p> <p>1.E-MAILING SERVICE (FOR TEXT) 2.WHATSAPP</p> <p style="text-align: center;"><u>FOR</u></p> <p>A.TEXT AND PPT FORMAT B.AUDIO C.VIDEO</p> <p>3.GOOGLE DUO (AUDIO-VISUAL)</p>
NAME OF THE TEACHERS	<p>1.TAPASI GHOSH (TG) 2.KOYEL CHAKRABORTI (KC) 3.MOUSUMI DUTTA (MD) 4.ARUNDHATI CHAKRABORTY (AC) 5.PAYAL BOSE (PB) 6.DIPANNITA DUTTA (DD)</p>

TOTAL NO. OF STUDENTS	1.2ND SEM.(H) : 20-REPRESENTATIVE : 2.2ND SEM (G) : 45 (APPROX.) 3.4TH SEM (H) : 22 4.4TH SEM.(G) : 35 (APPROX.) 5.3RD YR.(G) : 18
NAME OF THE CLASS REPRESENTATIVES	<u>2ND SEM. (HONS.)</u> 1.PAPER CC3 : ANEEK (9123768959) 2.PAPER CC4 : PUSHPAK (8240494760) <u>2ND SEM. (GEN.)</u> 3.PAPER GE2 : SWATI (6291141775) <u>4TH SEM. (HONS.)</u> 4.PAPER CC8 : SREEJITA (903438635) 5.PAPER CC9 : SOUVIK (9163024597) 6.PAPER CC10 :LAXMI (6290174824) 7.PAPER CC3 :TAPESH (9874876532) <u>4TH SEM. (GEN.)</u> 8.PAPER 4 :MOUMITA (7059970878) 5.SUMANA (8961853776) <u>3RD YR. (GEN.)</u> 9.PAPER 4 :SADDAM (6290676585) RIYA (8620890624)

TAPASI GHOSH (TG)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
30.03.2020 (MONDAY)	12.45.-13.45	2SEM (H)	CC-4/ UNIT-1	FUNCTIONS OF COMMUNICATION AND MASS COMMUNICATION	GIVEN HAND OUT-ONE PPT FORMAT ON THE TOPIC. GROUP DISCUSSION FOR YESTERDAY'S LESSON.
	14.00-15.00	4SEM (G)	GE4/UNIT-2/TOPIC-1	NEW INDUSTRIAL POLICY OF INDIA	GIVEN ONE HAND OUT IN ENGLISH. TEXT FORMAT & SHARE 3 LINKS..
	15.00-16.00	4SEM (H)	CC-8/UNIT-3/TOPIC-4	LEGAL FITFALLS	GIVEN 1 ENGLISH HAND OUT-BOTH IN TEXT FORMAT. SOLVE SOME CONFUSION ON PREVIOUS WEEK LESSON.
24.03.2020 (MONDAY)	09.45-10.45 EXTRA CLASS	ONLINE CHECKING ALL DOCUMENTARY SCRIPTS (FOR HOMETASKS) AND COMMENTED INDIVIDUALLY FOR 4SH			
	10.45-11.45 EXTRA CLASS	ONLINE CHECKING ALL BOOK REVIEWS (FOR HOMETASKS) AND COMMENTED INDIVIDUALLY FOR 2SH			
	11.45.-12.45	4SEM (H)	CC-9/UNIT-3	TOPIC 3-LIGHT	GIVEN 1 HAND OUT IN BENGALI & 1 HAND OUT IN ENGLISH. DISCUSS IN GROUP ABOUT THEIR CONFUSIONS.
	12.45.-13.45	4SEM (H)	CC-9/ TUTORIAL CC-8/ DOCUMENTARY		ALREADY CHECKED THE SUBMITTED DOCU.SCRIPT & DISCUSS IN GROUP.SUGGEST TO ADD SOME EXTRA POINTS.
	14.00-15.00	4SEM (H)	SEC /UNIT-1	TOPIC-6/ STRUCTURE OF DOCUMENTARY	GIVEN 1 ENGLISH AND 1 BENGALI HAND OUT.
25.03.2020 (WEDNESDAY)	10.45-11.45 EXTRA CLASS	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	CHECKED THE AD COPIES.NOW DISCUSSES IN GROUP ABOUT THE PROBLEM AREAS.GIVEN NEW TASK OF PREPARING ONE AD ON CORONA CARE CENTRE.
	11.45-12.45 & 12.45-13.45	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	TAKEN EXAMINATION AND CHECKED THE COPIES AND RETUENED TO INDIVIDUAL
	14.00-15.00	2SEM (H)	CC-4/ UNIT-1	FUNCTIONS OF COMMUNICATION AND MASS COMMUNICATION	DISCUSS IN GROUP ABOT THE PROBLEM AREAS ALSO DISCUSS ABOUT BOOK REVIEWS

TAPASI GHOSH (TG)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
26.02.2020 (THURSDAY)	11.45-12.45	4SEM (H)	CC-10/ UNIT-2	TOPIC NO.-4 DTH AND TRP	GIVEN 1 ENGLISH AND 1 BENGALI HAND-OUT IN TEXT FORMAT. SHARE A LINK DISCUSSION IN GROUP.
	12.45-13.45	4SEM (H)	SEC /UNIT-1	TOPIC-6/ SCRIPTING DOCUMENTARY	GIVEN 1 BENGALI & 1 ENGLISH HAND OUT. .DISCUSSING IN GROUP ABOUT THE MAJOR PBOLEM AREAS.
	14.00-15.00	4SEM (H)	CC10 /TUTORIAL	PROJECT ON PRESS LAWS	GIVEN ALL POINTS TO FRAME FINAL PROJECT ONLINE CHECKING OF PROJECTS & SHARING COMMENTS INDIVIDUALLY.
27.03.2020 (FRIDAY)	09.45-10.45	2 ND SEM (H)	CC4/ WRITTEN PRACTICAL	HOW TO WRITE AN EDITORIAL	ONLINE CHECKING OF EDITORIALS SUBMITTED BY STUDENTS. WRITE COMMENTS INDIVIDUALLY
	10.45-11.45	2 ND SEM (G)	GE-2/ UNIT-1	TOPIC-7 / FRONT PAGE OF A DAILY NEWSPAPER	GIVEN 1 ENGLISH & 1 BENGALI HANDOUT IN TEXT FORMAT DISCUSS IN GROUP.
	11.45-12.45	2 ND SEM (H)	CC3/ TUTORIAL	HOW TO WRITE A BOOK REVIEW	GIVEN ALL POINTS TO FRAME FINAL PROJECT. AGAIN. DISCUSS THE PROBLEMS STUDENT ARE FACING WHILE WRITING A BOOK REVIEW. ONLINE CHECKING OF POINTS FOR BOOK REVIEW SUBMITTED BY STUDENTS.

KOYEL CHAKRABORTI (KC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
01.04.2020 (WEDNESDAY)	12.45-13.45	2 nd SEM (H)	CC-4	COVERING SPEECH	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	14.00-15.00	4 TH SEM (H)	CC-8	CAMERA POSITIONING	DISCUSSION
02.04.2020 (THURSDAY)	15.00-1600	4 TH SEM (H)	CC-9	ITALIAN NEO REALISM	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
03.04.2020 (FRIDAY)	14.00-15.00	2 ND SEM (H)	CC-4	REVISION – CITIZEN JOURNALISM	DISCUSSION
04.04.2020 (SATURDAY)	10.45-11.45	2 ND SEM (G)	GE2	ADVERTISING DEPARTMENT OF A NEWSPAPER	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	11.45-12.45	4 TH SEM (H)	CC-10	MANAGERIAL SECTION OF NEWSPAPER	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	12.45-13.45	4 TH SEM (H)	CC-10	TUTORIAL	DISCUSSION

MOUSUMI DUTTA (MD)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
30/03/2020 Monday	10:45-11:45	4SH	CC-8	Documentary	Synopsis checking through email
	11:45-12:45	2SG	GE-2	Broadcast Bill	Handout given in English
01/04/2020 Wednesday	10:45-11:45	2SH	CC-3	Investigative Reporting	Handout given in Bengali via whats app
	11:45-12:45	4SG	GE-4	Freedom Of Press and Code of Ethics	Handout given in English via whats app
02/04/2020 Thursday	9:45-10:45	4SH	CC-8	Documentary	Synopsis Checking through email and Discussion over mobile
	10:45-11:45	2SH	CC-3	Tutorial	Discussion about Book Review format through mail and Discussion over mobile
03/04/2020 Friday	10:45-11:45	4SG	GE-4	Tutorial	Film Review checking and correction, sending via email

ARUNDHATI CHAKRABORTY (AC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
23.03.2020 (MONDAY)	12.45-1.45	4 th SEM (H)	CC-9	Indian New wave and Satyajit Roy	Analysis of Various cinemas of Roy through PPT slide Screenshot, circulating Voice Notes of the same topic and English hand out given
	5.00-6.00 EXTRA CLASS	2 ND SEM (H)	CC-4	TABLOID MAKING	DISCUSSION and CHECKING OVER WHATSAPP GOUNP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
24.03.2020 (TUESDAY)	3.00-4.00	4 th SEM (H)	SEC-B	Documentary Research	Giving the intro of Documentary research through Voice notes and PPT slide and various Google images and sharing link of PPT
	4.00-5.00	4 th SEM (H)	SEC-B	Contd.	
	5.00-6.00 EXTRA CLASS	2 ND SEM (H)	CC4	TABLOID MAKING	DISCUSSION and CHECKING OVER WHATSAPP GOUNP ABOUT TABLOID WRITING AND FORMAT WITH PROF. PAYAL BOSE
26.03.2020 (THURSDAY)	2.00-3.00	2 ND SEM (H)	CC-4	Written Practical	Sharing various E-newspaper of that day, giving voice notes for how to write Column Giving a homework of Column
	4.00-5.00	2 ND SEM (G)	Tutorial	Film review	Giving instruction to prepare WP group based on language, to check film review and answered the queries regarding tutorial
	5.00-6.00 EXTRA CLASS	2 ND SEM (H)	CC-4	TABLOID MAKING	DISCUSSION AND CHECKING OVER WHATSAPP GOUNP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
28.03.2020 (SATURDAY)	12.45-1.45	4 TH SEM (G)	GE4	Chief Minister	Chief Minister Note and analysis is sent
	2.00-3.00	2 ND SEM (H)	CC-4	TABLOID MAKING	DISCUSSION AND CHECKING OVER WHATSAPP GOUNP ABOUT TABLOID WRITING AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE
	3.00-4.00 (EXTRA CLASS)	2 ND SEM (H)	CC-4	TABLOID MAKING	DISCUSSION AND CHECKING OVER WHATSAPP GOUNP ABOUT TABLOID WRITING, AD Preparation AND FORMAT WITH STUDENTS ALONG WITH PROF. PAYAL BOSE

PAYAL BOSE (PB)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
30.03.2020 (MONDAY)	10.45 – 11.45	2SEM (G)	TUTORIAL	FILM REVIEW	EXPLAINED THE FORMAT THROUGH WHATSAPP GROUP. ANSWERED STUDENTS QUERIES. PARAGRAPH WISE EXPLAINED HOW TO WRITE
	11.45 – 12.45	2SEM (H)	CC – 3	UNIT – 2	COLUMNS EXPLAINED THROUGH VOICE MESSAGE. PDF FORMAT NOTES GIVEN ON PHOTO JOURNALISM AND ETHICS
	EXTRA CLASS 11.00 – 5.00	2SEM (H)	CC - 3	TABLOID	ADVERTISEMENT SELECTED WITH PROFESSOR ARUNDHATI CHAKRABORTY
01.04.2020 (WEDNESDAY)	10.45 – 11.45	2SEM (H)	CC – 3	TABLOID	PICTURE SELECTION DONE AD SELECTED THROUGH WHATSAPP.
	11.45 – 12.45	4SEM (H)	CC - 8	DOCUMENTARY	TASK GIVEN ON WRITING ANSWER ON QUESTIONS RELATED TO SHOTS. WRITE UPS CHECKED
02.04.2020 (THURSDAY)	11.45 – 12.45	4SEM (G)	TUTORIAL	FILM REVIEW	QUERIES SOLVED. FILM REVIEW SOFT COPY SEND VIA EMAIL HAS BEEN CHECKED. CORRECTIONS DONE. FEEDBACK YET TO BE GIVEN. AWAITING THE SOFT COPY WORK SUBMISSION OF FEW MORE STUDENTS.
03.04.2020 (FRIDAY)	12.45 – 1.45	4SEM (H)	CC – 8	UNIT – 1	SATELLITE TV TO PRIVATE TV EXPLAINED THROUGH DIAGRAM AND VOICE MESSAGE SENT THROUGH WHATSAPP. PDF FORMAT NOTES GIVEN ON THE SAME.
	2.00 – 3.00	4SEM (H)	CC - 8	DOCUMENTARY	TASK GIVEN ON WRITING A 5 MINUTES DURATION SCRIPT ON DECREASING AIR POLLUTION IN NEW DELHI.

DIPANNITA DUTTA (DD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
31.03.2020 (TUESDAY)	10.45-11.45	2SH	Cc3 Unit 1	Sports and Agricultural reporting.	Handouts given
	11.45-12.45	4SG	GE 4 Unit 3	Working journalist act and official secret Act	Handouts given
1.04.2020 (WEDNESDAY)	3.00-4.00	4SH	Cc10 Unit 3	Sedition and official secret Act	Handouts given
	4.00-5.00	4SH	Tutorial	Short Film	Copy checking
2.04.2020 (THURSDAY)	10.45-11.45	2 ND SEM (G)	GE2	Circulation manager	Revision
	12.45-1.45	2 ND SEM (H)	CC3/UNIT-4	Feature Writing	Handouts given
3.04.2020 (FRIDAY)	3.00-4.00	4 TH SEM (H)	CC-10/ UNIT-4	Sedition and parliamentary proceeding's act	HAND OUTS GIVEN

PROGRESS REPORT IN 3RD WEEK

30.03.2020-05.04.2020

<u>NAME OF THE TEACHER</u>	<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
TAPASI GHOSH	15	18		MORE THAN 100%
KOYEL CHAKRABORTI	07	07		100%
MOUSUMI DUTTA	07	07		100%
ARUNDHATI CHAKRABORTY	07	11		MORE THAN 100%
PAYAL BOSE	07	08		MORE THAN 100%
DIPANNITA DUTTA	07	07		100%

DEPARTMENTAL PROGRESS IN 3RD WEEK

<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
50	58		MORE THAN 100%

06.04.2020

TO

12.04.2020

10.04.2020 : GOOD FRIDAY

11.04.2020 : EASTER SATURDAY

ONLINE CLASS HISTORY

DATES	06.04.2020 TO 09.04.2020
SUBJECT	JOURNALISM & MASS COMMUNICATION
SEMESTERS SERVED	2 ND SEM. (H)/2 ND SEM.(G)/4 TH SEM.(H)/4 TH SEM.(G)/ 3 RD YR.(G-ONLY PRACTICAL)
MODE OF TEACHING	<u>ONLINE</u> <u>USING</u> 1.E-MAILING SERVICE (FOR TEXT) 2.WHATSAPP <u>FOR</u> A.TEXT AND PPT FORMAT B.AUDIO C.VIDEO 3.GOOGLE DUO (AUDIO-VISUAL)
NAME OF THE TEACHERS	1.TAPASI GHOSH (TG) 2.KOYEL CHAKRABORTI (KC) 3.MOUSUMI DUTTA (MD) 4.ARUNDHATI CHAKRABORTY (AC) 5.PAYAL BOSE (PB) 6.DIPANNITA DUTTA (DD)

TOTAL NO. OF STUDENTS	1.2ND SEM.(H) : 20-REPRESENTATIVE : 2.2ND SEM (G) : 45 (APPROX.) 3.4TH SEM (H) : 22 4.4TH SEM.(G) : 35 (APPROX.) 5.3RD YR.(G) : 18
NAME OF THE CLASS REPRESENTATIVES	<u>2ND SEM. (HONS.)</u> 1.PAPER CC3 : ANEEK (9123768959) 2.PAPER CC4 : PUSHPAK (8240494760) <u>2ND SEM. (GEN.)</u> 3.PAPER GE2 : SWATI (6291141775) <u>4TH SEM. (HONS.)</u> 4.PAPER CC8 : SREEJITA (903438635) 5.PAPER CC9 : SOUVIK (9163024597) 6.PAPER CC10 :LAXMI (6290174824) 7.PAPER CC3 :TAPESH (9874876532) <u>4TH SEM. (GEN.)</u> 8.PAPER 4 :MOUMITA (7059970878) 5.SUMANA (8961853776) <u>3RD YR. (GEN.)</u> 9.PAPER 4 :SADDAM (6290676585) RIYA (8620890624)

TAPASI GHOSH (TG)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
30.03.2020 (MONDAY)	14.00-15.00 RESCHEDULED 10.45-11.45	4SEM (G)	GE4/UNIT-2/TOPIC-1	TOPIC-2 / NATIONAL ECONOMIC POLICY	GIVEN ONE HAND OUTS IN ENGLISH-1 IN TEXT FORMAT & 1 IN PPT. SHARE 1 LINK IN BEMGALI. DISCUSS IN GROUP ABOUT PROBLEMS.
	15.00-16.00 RESCHEDULED 10.45-11.45	4SEM (H)	CC-8/UNIT-3/TOPIC-4	TOPIC-3 / SECOND PART / SOAPS,NEWS MAGAZINE,INTERVIEW	GIVEN 3 ENGLISH HAND OUTS-BOTH IN TEXT FORMAT ND 1 IN DOCU.FORMAT. SOLVE SOME CONFUSION ON PREVIOUS WEEK LESSON.
	12.45.-13.45	2SEM (H)	CC-4/ UNIT-1	TOPIC-1	EXAMINATION ANSWERS CHECKED AND DISCUSSED
24.03.2020 (MONDAY)	11.45.-12.45	4SEM (H)	CC-9/UNIT-3	TOPIC-3 / DUBBIMG , SOUND EFFECYS & MUSIC	GIVEN 2 HAND OUTS IN BENGALI & 1 HAND OUT IN ENGLISH. DISCUSS IN GROUP ABOUT PREVIOUS TOPIC CONFUSIONS.
	12.45.-13.45	4SEM (H)	CC-9/ TUTORIAL	SHORT STORY SCRIPT	ADD SOME EXTRA POINTS TO TUTORIAL PROJECT-ADD A SCRIPT TO THE PROPOSAL WRITING OF SHORT STORY.
	14.00-15.00	4SEM (H)	CC-8/ DOCUMENTARY	DOCUMENTARY SCRIPT	ALREADY CHECKED THE SUBMITTED DOCU.SCRIPT AND SEND COMMENTS IO INDIVIDUAL STUDENT& DISCUSS IN GROUP
25.03.2020 (WEDNESDAY)	10.45-11.45 EXTRA CLASS	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	CHECKED THE AD COPIES.NOW DISCUSSES IN GROUP ABOUT THE PROBLEM AREAS.GIVEN NEW TASK OF PREPARING ONE AD ON CORONA CARE CENTRE.
	11.45-12.45 & 12.45-13.45	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	TAKEN EXAMINATION AND CHECKED THE COPIES AND RETUENED TO INDIVIDUALS
	14.00-15.00	2SEM (H)	CC-4/ UNIT-1	TOPIC-2	EXAMINATION ANSWERS CHECKED AND DISCUSSED
25.03.2020 (WEDNESDAY)	10.45-11.45 EXTRA CLASS	4SEM (H)	CHECKING OF SUBMITTED DOCU. COPIES		
	11.45-12.45	4SEM (H)	CC-10/ UNIT-2	TOPIC-5 / APEX REGULATORY & PUBLICITY BODIES	GIVEN 1 ENGLISH AND1 BENGALI HAND-OUT IN TEXT FORMAT. SHARE A LINK DISSCUSSION IN GROUP.
	12.45-13.45	4SEM (H)	SEC /UNIT-1		OVERALL REVISION-DISCUSS IN GROUP
	14.00-15.00	4SEM (H)	CC10 /TUTORIAL		ONLINE CHECKING OF PROJECTS & SHARING COMMENTS INDIVIDUALLY.

KOYEL CHAKRABORTI (KC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
08.04.2020 (WEDNESDAY)	12.45-13.45	2 nd SEM (H)	CC-4	REVISION – ONLINE JOURNALISM	DISCUSSION
	14.00-15.00	4 TH SEM (H)	CC-8	V.O, A.V.O, TAM	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
09.04.2020 (THURSDAY)	15.00-1600	4 TH SEM (H)	CC-9	IRANIAN FILMS	DISCUSSION & HAND OUTS GIVEN IN ENGLISH

MOUSUMI DUTTA (MD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
06/04/2020 Monday	10:45-11:45	4SH	CC-8	Documentary	Synopsis checking through email and Discussion over phone
	11:45-12:45	2SG	GE-2	Whole syllabus Question – Answer	Question given to the students via whatsapp for answer practice
08/04/2020 Wednesday	10:45-11:45	2SH	CC-3	Crime and Legal Reporting	Handout given in English and Bengali via whatsapp Investigative Reporting English Handout via whatsapp
	11:45-12:45	4SG	GE-4	Question Answer Discussion on whole syllabus	Discussion question answer through email
09/04/2020 Thursday	9:45-10:45	4SH	CC-8	Documentary	Synopsis Checking through email and Discussion over mobile
	10:45-11:45	2SH	CC-3	Tutorial	Discussion about Book Review format through mail and Discussion over mobile

ARUNDHATI CHAKRABORTY (AC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
06.04.2020 (MONDAY)	12.45-1.45	4 th SEM (H)	CC-9	Ritwik Ghatak and Indian New wave	Analysis of Various cinemas of Ghatak through PPT slide Screenshot, circulating Voice Notes of the same topic and English hand out given
07.04.2020 (TUESDAY)	3.00-4.00	4 th SEM (H)	SEC-B	Documentary Research	Giving the voice notes and link of types of Documentary research and analysis their pros and cons
	4.00-5.00	4 th SEM (H)	CC9	Contd.	Conduct Viva exam on Indian New wave, Satyajit Roy and Ritwik Ghatak and Revise the whole topic once again
09.04.2020 (THURSDAY)	2.00-3.00	2 ND SEM (H)	CC-4	Written Practical	Checking Home work of few students and Maximum students do not submit their home work, have to leave the class in between
	4.00-5.00	2 ND SEM (G)	Tutorial	Film review	Checking film review copy submitted by student

PAYAL BOSE (PB)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
06.04.2020 (MONDAY)	10.45 -11.45	2SEM (G)	TUTORIAL	FILM REVIEW	FILM REVIEW QUERIES SOLVED. WRITE UPS CHECKED AND CORRECTION DONE.
	11.45 -12.45	2SEM (H)	CC – 3	UNIT – 2	EXPLAINED THROUGH VOICE MESSAGE, PHOTO JOURNALISM AND ETHICS
08.04.2020 (WEDNESDAY)	10.45 – 11.45	2SEM (H)	CC – 3	TABLOID	ADS CREATED THROUGH ADOBE PHOTOSHOP CHECKED AND EXPLAINED.
	11.45 – 12.45	4SEM (H)	CC - 8	DOCUMENTARY	TASK GIVEN TO SEE A PICTURE SENT THROUGH WHATSAPP AND DECIDE WHAT SHOT IT IS.
09.04.2020 (THURSDAY)	11.45 – 12.45	4SEM (G)	TUTORIAL	FILM REVIEW	WRITE UPS CHECKED AND CORRECTIONS EXPLAINED THROUGH WHATSAPP VOICE MESSAGE AND EXPLAINED THROUGH WHATSAPP MESSAGE.

DIPANNITA DUTTA (DD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
7.04.2020 (TUESDAY)	10.45-11.45	2SH	Cc3 Unit 1	Environmental reporting fashion and page 3 reporting	Handouts given
	11.45-12.45	4SG	GE 4 Unit 3	Article 19 freedom of the press Act	Handouts given
8.04.2020 (WEDNESDAY)	3.00-4.00	4SH	Cc10 Unit 3	Press commission and press council	Handouts given
	4.00-5.00	4SH	Tutorial	Short Film	Copy checking
9.04.2020 (THURSDAY)	10.45-11.45	2 ND SEM (G)	GE2	Audit Bureau of circulation	Revision
	12.45-1.45	2 ND SEM (H)	CC3/UNIT-4	News Agency , advertorial Writing	Handouts given

PROGRESS REPORT IN 4TH WEEK

06.03.2020-12.04.2020

<u>NAME OF THE TEACHER</u>	<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
TAPASI GHOSH	12	14		MORE THAN 100%
KOYEL CHAKRABORTI	03	03		100%
MOUSUMI DUTTA	06	06		100%
ARUNDHATI CHAKRABORTY	05	05		100%
PAYAL BOSE	05	05		100%
DIPANNITA DUTTA	06	06		100%

DEPARTMENTAL PROGRESS IN 4TH WEEK

<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
37	39		MORE THAN 100%

13.04.2020

TO

19.04.2020

13.04.2020 : CHARAK

14.04.2020 : BENGALI NEW YEAR

ONLINE CLASS HISTORY

DATES	15.04.2020 TO 18.04.2020
SUBJECT	JOURNALISM & MASS COMMUNICATION
SEMESTERS SERVED	2 ND SEM. (H)/2 ND SEM.(G)/4 TH SEM.(H)/4 TH SEM.(G)/ 3 RD YR.(G-ONLY PRACTICAL)
MODE OF TEACHING	<u>ONLINE</u> <u>USING</u> 1.E-MAILING SERVICE (FOR TEXT) 2.WHATSAPP <u>FOR</u> A.TEXT AND PPT FORMAT B.AUDIO C.VIDEO 3.GOOGLE DUO (AUDIO-VISUAL)
NAME OF THE TEACHERS	1.TAPASI GHOSH (TG) 2.KOYEL CHAKRABORTI (KC) 3.MOUSUMI DUTTA (MD) 4.ARUNDHATI CHAKRABORTY (AC) 5.PAYAL BOSE (PB) 6.DIPANNITA DUTTA (DD)

TOTAL NO. OF STUDENTS	1.2ND SEM.(H) : 20-REPRESENTATIVE : 2.2ND SEM (G) : 45 (APPROX.) 3.4TH SEM (H) : 22 4.4TH SEM.(G) : 35 (APPROX.) 5.3RD YR.(G) : 18
NAME OF THE CLASS REPRESENTATIVES	<u>2ND SEM. (HONS.)</u> 1.PAPER CC3 : ANEEK (9123768959) 2.PAPER CC4 : PUSHPAK (8240494760) <u>2ND SEM. (GEN.)</u> 3.PAPER GE2 : SWATI (6291141775) <u>4TH SEM. (HONS.)</u> 4.PAPER CC8 : SREEJITA (903438635) 5.PAPER CC9 : SOUVIK (9163024597) 6.PAPER CC10 :LAXMI (6290174824) 7.PAPER CC3 :TAPESH (9874876532) <u>4TH SEM. (GEN.)</u> 8.PAPER 4 :MOUMITA (7059970878) 5.SUMANA (8961853776) <u>3RD YR. (GEN.)</u> 9.PAPER 4 :SADDAM (6290676585) RIYA (8620890624)

TAPASI GHOSH (TG)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
15.04.2020 (WEDNESDAY)	10.45-11.45 EXTRA CLASS	4SH(H)	CC9	TUTORIAL	CHECKING SHORT STORY SCRIPT. RESEND WITH COMMNETS
	11.45-12.45 & 12.45-13.45	3 RD YR.	4 TH PAPER	COMPUTER PRACTICAL	TAKEN EXAMINATION AND CHECKED THE COPIES AND RETUENED TO INDIVIDUAL
	14.00-15.00	2SEM (H)	CC-4/ UNIT-1		CHECKING EDITORIALS AND BOOK REVIEWS. RESEND WITH COMMNETS. DISCUSS IN GROUP ABOT THE PROBLEM AREAS OF PREVIOUS LECTURE.
16.04.2020 (THURSDAY)	10.45-11.45 EXTRA CLASS	4SH(H)	CHECKING OF SUBMITTED PROJECT COPIES AND RETURNED WITH COMMENTS INDIVIDUALLY CC9		
	11.45-12.45	4SEM (H)	CC-10/ UNIT-2	CC10 / U2 / TOPIC I SEC / U1 / TOPIC I	EXAM.
	12.45-13.45	4SEM (H)	CC9 / UNIT-2	TOPIC-4/ ANIMATION CINEMA	GIVEN 1 BENGALI & 1 ENGLISH HAND OUT.
	14.00-15.00	4SEM (H)	SEC / UNIT-2	TOPIC -6 / SPECIAL EFFECTS TOPIC-5 / BUDGETING	GIVEN 1 BENGALI & 1 ENGLISH HAND OUT
17.04.2020 (FRIDAY)	10.45-11.45	2 ND SEM (G)	GE-2/ UNIT-1	TOPIC-8 / REVIEW	GIVEN 2 ENGLISH & 1 BENGALI HANDOUT IN TEXT FORMAT DISCUSS IN GROUP.
	11.45-12.45 & 12.45-13.45	2 ND SEM (H)	CC-4 / UNIT-1	LEVELS OF COMMUNICATION	TAKEN EXAMINATION AND CHECKED THE COPIES

KOYEL CHAKRABORTI (KC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMAKS</u>
15.04.2020 (WEDNESDAY)	12.45-13.45	2 nd SEM (H)	CC-4	REVISION - PRESS CONFERENCE & ROLE OF MEDIA IN DEMOCRACY	DISCUSSION
	14.00-15.00	4 TH SEM (H)	CC-8	USE OF CLIPPINGS, AVO, VO	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
16.04.2020 (THURSDAY)	15.00-1600	4 TH SEM (H)	CC-9	IRANIAN DIRECTOR – MOHSEN MAKMALBAF & JAFAR PANAHI	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
17.04.2020 (FRIDAY)	14.00-15.00	2 ND SEM (H)	CC-4	QUESTION – ANSWER DISCUSSION	DISCUSSION
18.04.2020 (SATURDAY)	10.45-11.45	2 ND SEM (G)	GE2	ADVERTISING DEPARTMENT OF NEWSPAPER	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	11.45-12.45	4 TH SEM (H)	CC-10	MANAGERIAL DEPARTMENT OF NEWSPAPER	DISCUSSION & HAND OUTS GIVEN IN ENGLISH
	12.45-13.45	4 TH SEM (H)	CC-10	TUTORIAL	DISCUSSION

MOUSUMI DUTTA (MD)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
15/04/2020 Wednesday	10:45-11:45	2SH	CC-3	Business and Financial Reporting	Handout given in English and Bengali via whatsapp/ mail
	11:45-12:45	4SG	GE-4	Question Answer Discussion on whole syllabus Short question asked by students	Discussion question answer through email and whatsapp
16/04/2020	9:45-10:45	4SH	CC-8	Documentary	Synopsis Checking through email and Discussion over mobile
	10:45-11:45	2SH	CC-3	Tutorial	Discussion about Book Review format through mail and Discussion over mobile
17/04/2020	10:45-11:45	4SG	GE-4	Tutorial	Film review draft checking through mail

ARUNDHATI CHAKRABORTY (AC)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMARKS</u>
16.04.2020 (THURSDAY)	2.00-3.00	2 nd SEM (H)	CC4	Written Practical	Discussing about column and editorial, post editorial. Distribute few e- papers for reference.
	4.00-5.00	2 ND SEM (G)	Tutorial	Film review	Checking film review copy submitted by student
18.04.2020 (SATURDAY)	12.45-1.45	4 th SEM (G)	GE4	Indian Politics	Giving Notes of Governor, Supreme Court, High court, Rajya Sabha, Chairman
	2.00 -3.00	2 ND SEM (H)	CC4	Tabloid	Discussing about tabloid and asking some general questions

PAYAL BOSE (PB)

DATE	TIME	PERIOD	PAPER	TOPIC	REMARKS
15.04.2020 (WEDNESDAY)	10.45 – 11.45	2SEM (H)	CC – 3	TABLOID	FILLERS NEWS AND PICTURES CHECKED FOR TABLOID. QUERIES SOLVED.
	11.45 – 12.45	4SEM (H)	CC - 8	DOCUMENTARY	TASK GIVEN TO WRITE ANSWERS ON SHOTS USED IN RECENT TIMES AND SCRIPT. QUERIES SOLVED REGARDING THE GROUPS REMAINING TO SHOOT VIDEO.
16.04.2020 (THURSDAY)	11.45 – 12.45	4SEM (G)	TUTORIAL	FILM REVIEW	CORRECTIONS EXPLAINED AND WRITE UPS CHECKED.
17.04.2020 (FRIDAY)	12.45 – 1.45	4SEM (H)	CC – 8	UNIT – 1	HANDOUTS GIVEN IN PDF FORMAT ON 1) SATELLITE TV 2) 24×7 NEWS CHANNELS 3) STING OPERATION. EXPLAINED 24 HOURS NEWS CHANNELS
	2.00 – 3.00	4SEM (H)	CC - 8	DOCUMENTARY	TASK CHECKED AND QUERIES SOLVED RELATED TO DOCUMENTARY SHOOTING AND EDITING.

DIPANNITA DUTTA (DD)

<u>DATE</u>	<u>TIME</u>	<u>PERIOD</u>	<u>PAPER</u>	<u>TOPIC</u>	<u>REMAKS</u>
15.04.2020 (WEDNESDAY)	3.00-4.00	4SH	Cc10 Unit	Freedom of speech and expression	Handouts given
	4.00-5.00	4SH	Tutorial	Short Film	Copy checking
16.04.2020 (THURSDAY)	10.45-11.45	2 ND SEM (G)	GE2	RNI Circulation Department	Revision
	12.45-1.45	2 ND SEM (H)	CC3/UNIT-4	Lead, Intro Beat, Source	Handouts given
17.04.2020 (FRIDAY)	3.00-4.00	4 TH SEM (H)	CC-10/ UNIT-4	Working Journalist Act	HAND OUTS GIVEN

PROGRESS REPORT IN 5TH WEEK

13.04.2020-19.04.2020

<u>NAME OF THE TEACHER</u>	<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
TAPASI GHOSH	09	11		MORE THAN 100%
KOYEL CHAKRABORTI	07	07		100%
MOUSUMI DUTTA	05	05		100%
ARUNDHATI CHAKRABORTY	04	04		100%
PAYAL BOSE	05	05		100%
DIPANNITA DUTTA	05	05		100%

DEPARTMENTAL PROGRESS IN 5TH WEEK

<u>CLASSES ALLOTTED ACCORDING TO ROUTINE</u>	<u>CLASSES TAKEN</u>	<u>REMARKS</u>	<u>% OF PROGRESS</u>
35	37		MORE THAN 100%

THANK

YOU
