



KHUDIRAM BOSE CENTRAL COLLEGE

**DEPARTMENT OF POLITICAL SCIENCE
HONOURS**

SEMESTER - 6

JANUARY - JUNE

CC 14

Administration and Public Policy in India Code: PLS-A-CC-6-14-TH+TU

Module I:

1. Continuity and change in Indian administration: brief historical overview.
2. Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.
3. Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat.
4. Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.
5. District Administration: role of District Magistrate, SDO, BDO.
5. Political Communication: Concept and structures.

Module II:

6. Local Self Government: Corporations, Municipalities and Panchayats in West Bengal, structure and functions. 73rd and 74th Amendment: overview.
7. Planning: Planning Commission, National Development Council. District Planning. Changing nature of planning: NITI Ayog. Budget--- concept and significance.
8. Financial Administration: Public Accounts Committee, Estimates Committee – role of CAG.
9. Citizen and administration: functions of Lokpal and Lokayukt. Right to Information--- Citizen Charter.
10. Citizen and social welfare policies: MGNREGA; Sarva Shiksha Abhiyan (SSA); National Health Mission (NRHM).

REFERENCES

1. Bidyut Chakrabarty, Reinventing Public Administration: The Indian Experience.
2. S. R. Maheswari: Indian Administration.
3. R.B. Jain: Contemporary Issues in Indian Administration.
4. B. Chakrabarty and P. Chand: Indian Administration.
5. P. Datta: Panchayats, Rural Development and Local Autonomy: the West Bengal Experience.
6. A. Mukhopadhyay: Panchayat Administration in West Bengal.

Discipline-Specific Electives(DSE) GROUP-A

Public Policy in India Code: PLS-A-DSE-6-A(3)-TH+TU

Module I

1. Introduction to Policy Analysis
2. The Analysis of Policy vis-à-vis the Theories of State

Module II

3. Political Economy and Policy: Interest Groups and Social Movements.
4. Ideology and Policy: Nehruvian Vision, Economic Liberalisation and recent developments

REFERENCES

1. Sapru, R.K.(1996) Public Policy : Formulation, Implementation and Evaluation. New Delhi: Sterling Publishers, pp. 26-46.
2. Giddens, A. (1998) The Third Way: The Renewal of Social Democracy. Cambridge: Polity Press, pp. 27-64 and 99-118.
3. Basu Rumki (2015) Public Administration in India Handates, Performance and Future Perspectives, New Delhi, Sterling Publishers

Discipline-Specific Electives(DSE) GROUP -B

Citizenship in a Globalising World Code: PLS-A-DSE-6-B(3)-TH+TU

Module I

1. Classical conceptions of citizenship
2. The Evolution of Citizenship and the Modern State

Module II

3. Citizenship and Diversity
4. Citizenship beyond the Nation-state: Globalization and global justice
5. The idea of cosmopolitan citizenship

REFERENCES

1. Acharya, Ashok. (2012) *Citizenship in a Globalising World*. New Delhi: Pearson.
2. Beiner, R. (1995) *Theorising Citizenship*. Albany: State University of New York Press.
3. Held, David (1995), *Democracy and the Global Order: From the Modern State to Cosmopolitan Governance* (Stanford: Stanford University Press).
4. Kymlicka, Will (1999), "Citizenship in an Era of Globalization: A Response to Held," in Ian Shapiro and Casiano Hacker-Cordon (eds.), *Democracy's Edges* (Cambridge, UK: Cambridge University Press).

TEACHERWISE COURSE DISTRIBUTION

SL.NO	NAME OF THE TEACHER	COURSE
1	SUPREETA MEHTA (SM)	a) CC13: MODULE I b) DSE GRPB: MODULE I
2	SHILPA NANDY(SN)	a) CC13: MODULE II b) DSE GRP B: MODULEI
3	TAPAS BARMAN (TB)	a) CC14: MODULE I b) DSE GRP A MODULE I
4	SOMIRAN DAS (SD)	a) CC14: MODULE II b) DSE GRP A MODULEII

MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

CC 13

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I: 1. Nature, Scope and Evolution of Public Administration – Private and Public Administration. Principles of Socialist Management.	08
	Module II: 5. Bureaucracy: views of Marx and Weber. 6. Ecological approach to Public Administration: Riggsian Model.	08
AUGUST	Module I: 2. Challenges to discipline of Public Administration and responses: New Public Administration, Comparative Public Administration, Development Administration (Indian context).	12

	3. Major concepts of administration: (a) Hierarchy (b) Unity of Command (c) Span of Control (d) Authority (e) Centralization, Decentralization and Delegation (f) Line and Staff. Module II: 7. Administrative Processes: (a) Decision making (b) Communication and Control (c) Leadership (d) Coordination.	08
SEPTEMBER	Module I 4. Public Administration in the era of globalization, liberalization and privatization. Governance: conceptual Emergence --- distinction with government. e- governance: features and significance. Module II 8. Public Policy: definition, characteristics. Models. Policy implementation.	08 08
OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	04
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	
DECEMBER	SEMESTER THEORY EXAMS	

MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

CC 14

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I: 1. Continuity and change in Indian administration: brief historical overview. 2. Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.	08
	Module II: 6. Local Self Government: Corporations, Municipalities and Panchayats in West Bengal, structure and functions. 73rd and 74th Amendment: overview.	08
AUGUST	Module I: 3. Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat. 4. Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.	08
	Module II: 7. Planning: Planning Commission, National Development Council. District Planning. Changing nature of planning: NITI Ayog. Budget--- concept and significance. 8. Financial Administration: Public Accounts Committee, Estimates Committee – role of CAG.	08
SEPTEMBER	Module I: 5. District Administration: role of District Magistrate, SDO, BDO.	06
	Module II: 9. Citizen and administration: functions of Lokpal and Lokayukt. Right to Information--- Citizen Charter. 10. Citizen and social welfare policies: MGNREGA; Sarva Shiksha Abhiyan (SSA); National Health Mission (NRHM).	08

OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	04
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	
DECEMBER	SEMESTER THEORY EXAMS	

MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

DISCIPLINE SPECIFIC ELECTIVE (DSE)

GROUP A (3)

Public Policy in India Code: PLS-A-DSE-6-A(3)-TH+TU

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I 1.Introduction to Policy Analysis	04
	Module II: 3. Political Economy and Policy	04
AUGUST	Module I 2. The Analysis of Policy vis-à-vis the Theories of State	04
	Module II: 3. Interest Groups and Social Movements.	04
SEPTEMBER	Module I REVISION	04
	Module II: 4. Ideology and Policy: Nehruvian Vision, Economic Liberalisation and recent developments	04
OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	02
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	

DECEMBER**SEMESTER THEORY EXAMS****MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)****DISCIPLINE SPECIFIC ELECTIVE (DSE)****GROUP B(1)****Citizenship in a Globalising World Code: PLS-A-DSE-6-B(3)-TH+TU**

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I 1. Classical conceptions of citizenship Module II: 3. Citizenship and Diversity	04 04
AUGUST	Module I 2. The Evolution of Citizenship Module II: 4. Citizenship beyond the Nation-state: Globalization and global justice	04 04
SEPTEMBER	Module I 2. The Evolution of the Modern State Module II: 5. The idea of cosmopolitan citizenship	04 04
OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	02
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	
DECEMBER	SEMESTER THEORY EXAMS	

QUESTION TYPE AND EXAM PATTERN

EXAM PATTERN: CC 13, CC 14	MARKS
ATTENDANCE	10
INTERNAL (10 QUESTIONNS OF 1 MARKS EACH)	10
TUTORIAL (TERM PAPER OF 1000 WORDS/ FIELD STUDY REPORT/ BOOK REVIEW)	15
THEORY PAPER	65
TOTAL	100

EXAM PATTERN: DSE	MARKS
ATTENDANCE	10
INTERNAL (10 QUESTIONNS OF 1 MARKS EACH)	10
THEORY PAPER	80
TOTAL	100

DEPARTMENT ACTIVITIES

MONTH	ACTIVITIES
AUGUST	WALL MAGAZINE/PROJECT
SEPTEMBER	TEACHER'S DAY/FRESHER'S WELCOME
OCTOBER	FIELD VISIT
DECEMBER/JANUARY	PTM

