



KHUDIRAM BOSE CENTRAL COLLEGE

**DEPARTMENT OF POLITICAL SCIENCE
HONOURS**

SEMESTER - 6

JANUARY - JUNE

SYLLABUS

CC 13

Public Administration-- Concepts and Perspectives Code: PLS-A-CC-6-13-TH+TU

Module I:

1. Nature, Scope and Evolution of Public Administration – Private and Public Administration. Principles of Socialist Management.
2. Challenges to discipline of Public Administration and responses: New Public Administration, Comparative Public Administration, Development Administration (Indian context).
3. Major concepts of administration: (a) Hierarchy (b) Unity of Command (c) Span of Control (d) Authority (e) Centralization, Decentralization and Delegation (f) Line and Staff.
4. Public Administration in the era of globalization, liberalization and privatization. Governance: conceptual emergence--- distinction with government. e-governance: features and significance.

Module II:

5. Bureaucracy: views of Marx and Weber.
6. Ecological approach to Public Administration: Riggsian Model.
7. Administrative Processes: (a) Decision making (b) Communication and Control (c) Leadership (d) Coordination.
8. Public Policy: definition, characteristics. Models. Policy implementation.

REFERENCES

1. M. Bhattacharya, Public Administration: Issues and Perspectives.
2. A. Avasthi and S. Avasthi: Public Administration.
3. M. Bhattacharya: Restructuring Public Administration.
4. Rumki Basu: Public Administration: Concepts and Theories.
5. [REDACTED]
6. [REDACTED]

CC 14

Administration and Public Policy in India Code: PLS-A-CC-6-14-TH+TU

Module I:

1. Continuity and change in Indian administration: brief historical overview.
2. Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.
3. Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat.
4. Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.
5. District Administration: role of District Magistrate, SDO, BDO.
5. Political Communication: Concept and structures.

Module II:

6. Local Self Government: Corporations, Municipalities and Panchayats in West Bengal, structure and functions. 73rd and 74th Amendment: overview.
7. Planning: Planning Commission, National Development Council. District Planning. Changing nature of planning: NITI Ayog. Budget--- concept and significance.
8. Financial Administration: Public Accounts Committee, Estimates Committee – role of CAG.
9. Citizen and administration: functions of Lokpal and Lokayukt. Right to Information--- Citizen Charter.
10. Citizen and social welfare policies: MGNREGA; Sarva Shiksha Abhiyan (SSA); National Health Mission (NRHM).

REFERENCES

1. Bidyut Chakrabarty, Reinventing Public Administration: The Indian Experience.
2. S. R. Maheswari: Indian Administration.
3. R.B. Jain: Contemporary Issues in Indian Administration.
4. B. Chakrabarty and P. Chand: Indian Administration.
5. P. Datta: Panchayats, Rural Development and Local Autonomy: the West Bengal Experience.
6. A. Mukhopadhyay: Panchayat Administration in West Bengal.

Discipline-Specific Electives(DSE) GROUP-A

Public Policy in India Code: PLS-A-DSE-6-A(3)-TH+TU

Module I

1. Introduction to Policy Analysis
2. The Analysis of Policy vis-à-vis the Theories of State

Module II

3. Political Economy and Policy: Interest Groups and Social Movements.
4. Ideology and Policy: Nehruvian Vision, Economic Liberalisation and recent developments

REFERENCES

1. Sapru, R.K.(1996) Public Policy : Formulation, Implementation and Evaluation. New Delhi: Sterling Publishers, pp. 26-46.
2. Giddens, A. (1998) The Third Way: The Renewal of Social Democracy. Cambridge: Polity Press, pp. 27-64 and 99-118.
3. Basu Rumki (2015) Public Administration in India Handates, Performance and Future Perspectives, New Delhi, Sterling Publishers

Discipline-Specific Electives(DSE) GROUP -B

Citizenship in a Globalising World Code: PLS-A-DSE-6-B(3)-TH+TU

Module I

1. Classical conceptions of citizenship
2. The Evolution of Citizenship and the Modern State

Module II

3. Citizenship and Diversity
4. Citizenship beyond the Nation-state: Globalization and global justice
5. The idea of cosmopolitan citizenship

REFERENCES

1. Acharya, Ashok. (2012) *Citizenship in a Globalising World*. New Delhi: Pearson.
2. Beiner, R. (1995) *Theorising Citizenship*. Albany: State University of New York Press.
3. Held, David (1995), *Democracy and the Global Order: From the Modern State to Cosmopolitan Governance* (Stanford: Stanford University Press).
4. Kymlicka, Will (1999), "Citizenship in an Era of Globalization: A Response to Held," in Ian Shapiro and Casiano Hacker-Cordon (eds.), *Democracy's Edges* (Cambridge, UK: Cambridge University Press).

TEACHERWISE COURSE DISTRIBUTION

SL.NO	NAME OF THE TEACHER	COURSE
1	SUPREETA MEHTA (SM)	a) CC13: MODULE I b) DSE GRPB: MODULE I
2	SHILPA NANDY(SN)	a) CC13: MODULE II b) DSE GRP B: MODULEI
3	TAPAS BARMAN (TB)	a) CC14: MODULE I b) DSE GRP A MODULE I
4	SOMIRAN DAS (SD)	a) CC14: MODULE II b) DSE GRP A MODULEII

MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

CC 13

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I: 1. Nature, Scope and Evolution of Public Administration – Private and Public Administration. Principles of Socialist Management.	08
	Module II: 5. Bureaucracy: views of Marx and Weber. 6. Ecological approach to Public Administration: Riggsian Model.	08
AUGUST	Module I: 2. Challenges to discipline of Public Administration and responses: New Public Administration, Comparative Public Administration, Development Administration (Indian context).	12

	<p>3. Major concepts of administration: (a) Hierarchy (b) Unity of Command (c) Span of Control (d) Authority (e) Centralization, Decentralization and Delegation (f) Line and Staff.</p> <p>Module II:</p> <p>7. Administrative Processes: (a) Decision making (b) Communication and Control (c) Leadership (d) Coordination.</p>	08
SEPTEMBER	<p>Module I</p> <p>4. Public Administration in the era of globalization, liberalization and privatization. Governance: conceptual Emergence --- distinction with government. e- governance: features and significance.</p> <p>Module II</p> <p>8. Public Policy: definition, characteristics. Models. Policy implementation.</p>	08
OCTOBER (FIRST WEEK)	<p>REVISION</p> <p>PUJA VACATION</p>	04
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	
DECEMBER	SEMESTER THEORY EXAMS	

MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

CC 14

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I: 1. Continuity and change in Indian administration: brief historical overview. 2. Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.	08
	Module II: 6. Local Self Government: Corporations, Municipalities and Panchayats in West Bengal, structure and functions. 73rd and 74th Amendment: overview.	08
AUGUST	Module I: 3. Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat. 4. Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.	08
	Module II: 7. Planning: Planning Commission, National Development Council. District Planning. Changing nature of planning: NITI Ayog. Budget--- concept and significance. 8. Financial Administration: Public Accounts Committee, Estimates Committee – role of CAG.	08
SEPTEMBER	Module I: 5. District Administration: role of District Magistrate, SDO, BDO.	06
	Module II: 9. Citizen and administration: functions of Lokpal and Lokayukt. Right to Information--- Citizen Charter. 10. Citizen and social welfare policies: MGNREGA; Sarva Shiksha Abhiyan (SSA); National Health Mission (NRHM).	08

OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	04
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	
DECEMBER	SEMESTER THEORY EXAMS	

MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

DISCIPLINE SPECIFIC ELECTIVE (DSE)

GROUP A (3)

Public Policy in India Code: PLS-A-DSE-6-A(3)-TH+TU

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I 1.Introduction to Policy Analysis	04
	Module II: 3. Political Economy and Policy	04
AUGUST	Module I 2. The Analysis of Policy vis-à-vis the Theories of State	04
	Module II: 3. Interest Groups and Social Movements.	04
SEPTEMBER	Module I REVISION	04
	Module II: 4. Ideology and Policy: Nehruvian Vision, Economic Liberalisation and recent developments	04
OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	02
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	

DECEMBER**SEMESTER THEORY EXAMS****MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)****DISCIPLINE SPECIFIC ELECTIVE (DSE)****GROUP B(1)****Citizenship in a Globalising World Code: PLS-A-DSE-6-B(3)-TH+TU**

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
JULY	Module I 1. Classical conceptions of citizenship Module II: 3. Citizenship and Diversity	04 04
AUGUST	Module I 2. The Evolution of Citizenship Module II: 4. Citizenship beyond the Nation-state: Globalization and global justice	04 04
SEPTEMBER	Module I 2. The Evolution of the Modern State Module II: 5. The idea of cosmopolitan citizenship	04 04
OCTOBER (FIRST WEEK)	REVISION PUJA VACATION	02
NOVEMBER	POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS	
DECEMBER	SEMESTER THEORY EXAMS	

QUESTION TYPE AND EXAM PATTERN

EXAM PATTERN: CC 13, CC 14	MARKS
ATTENDANCE	10
INTERNAL (10 QUESTIONNS OF 1 MARKS EACH)	10
TUTORIAL (TERM PAPER OF 1000 WORDS/ FIELD STUDY REPORT/ BOOK REVIEW)	15
THEORY PAPER	65
TOTAL	100

EXAM PATTERN: DSE	MARKS
ATTENDANCE	10
INTERNAL (10 QUESTIONNS OF 1 MARKS EACH)	10
THEORY PAPER	80
TOTAL	100

DEPARTMENT ACTIVITIES

MONTH	ACTIVITIES
AUGUST	WALL MAGAZINE/PROJECT
SEPTEMBER	TEACHER'S DAY/FRESHER'S WELCOME
OCTOBER	FIELD VISIT
DECEMBER/JANUARY	PTM

