



# **KHUDIRAM BOSE CENTRAL COLLEGE**

**DEPARTMENT OF POLITICAL SCIENCE  
HONOURS**

**SEMESTER - 6**

**JANUARY - JUNE**



# CC 14

## Administration and Public Policy in India Code: PLS-A-CC-6-14-TH+TU

### Module I:

1. Continuity and change in Indian administration: brief historical overview.
2. Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.
3. Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat.
4. Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.
5. District Administration: role of District Magistrate, SDO, BDO.
5. Political Communication: Concept and structures.

### Module II:

6. Local Self Government: Corporations, Municipalities and Panchayats in West Bengal, structure and functions. 73rd and 74th Amendment: overview.
7. Planning: Planning Commission, National Development Council. District Planning. Changing nature of planning: NITI Ayog. Budget--- concept and significance.
8. Financial Administration: Public Accounts Committee, Estimates Committee – role of CAG.
9. Citizen and administration: functions of Lokpal and Lokayukt. Right to Information--- Citizen Charter.
10. Citizen and social welfare policies: MGNREGA; Sarva Shiksha Abhiyan (SSA); National Health Mission (NRHM).

### REFERENCES

1. Bidyut Chakrabarty, Reinventing Public Administration: The Indian Experience.
2. S. R. Maheswari: Indian Administration.
3. R.B. Jain: Contemporary Issues in Indian Administration.
4. B. Chakrabarty and P. Chand: Indian Administration.
5. P. Datta: Panchayats, Rural Development and Local Autonomy: the West Bengal Experience.
6. A. Mukhopadhyay: Panchayat Administration in West Bengal.

## **Discipline-Specific Electives(DSE) GROUP-A**

### **Public Policy in India Code: PLS-A-DSE-6-A(3)-TH+TU**

#### **Module I**

1. Introduction to Policy Analysis
2. The Analysis of Policy vis-à-vis the Theories of State

#### **Module II**

3. Political Economy and Policy: Interest Groups and Social Movements.
4. Ideology and Policy: Nehruvian Vision, Economic Liberalisation and recent developments

#### **REFERENCES**

1. Sapru, R.K.(1996) Public Policy : Formulation, Implementation and Evaluation. New Delhi: Sterling Publishers, pp. 26-46.
2. Giddens, A. (1998) The Third Way: The Renewal of Social Democracy. Cambridge: Polity Press, pp. 27-64 and 99-118.
3. Basu Rumki (2015) Public Administration in India Handates, Performance and Future Perspectives, New Delhi, Sterling Publishers

# Discipline-Specific Electives(DSE) GROUP -B

## Citizenship in a Globalising World Code: PLS-A-DSE-6-B(3)-TH+TU

### Module I

1. Classical conceptions of citizenship
2. The Evolution of Citizenship and the Modern State

### Module II

3. Citizenship and Diversity
4. Citizenship beyond the Nation-state: Globalization and global justice
5. The idea of cosmopolitan citizenship

## REFERENCES

1. Acharya, Ashok. (2012) *Citizenship in a Globalising World*. New Delhi: Pearson.
2. Beiner, R. (1995) *Theorising Citizenship*. Albany: State University of New York Press.
3. Held, David (1995), *Democracy and the Global Order: From the Modern State to Cosmopolitan Governance* (Stanford: Stanford University Press).
4. Kymlicka, Will (1999), "Citizenship in an Era of Globalization: A Response to Held," in Ian Shapiro and Casiano Hacker-Cordon (eds.), *Democracy's Edges* (Cambridge, UK: Cambridge University Press).

## TEACHERWISE COURSE DISTRIBUTION

SL.NO	NAME OF THE TEACHER	COURSE
1	SUPREETA MEHTA (SM)	a) CC13: MODULE I b) DSE GRPB: MODULE I
2	SHILPA NANDY(SN)	a) CC13: MODULE II b) DSE GRP B: MODULEI
3	TAPAS BARMAN (TB)	a) CC14: MODULE I b) DSE GRP A MODULE I
4	SOMIRAN DAS (SD)	a) CC14: MODULE II b) DSE GRP A MODULEII

### MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

## CC 13

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
<b>JULY</b>	<b>Module I:</b> 1. Nature, Scope and Evolution of Public Administration – Private and Public Administration. Principles of Socialist Management. <b>Module II:</b> 5. Bureaucracy: views of Marx and Weber. 6. Ecological approach to Public Administration: Riggsian Model.	08     08
<b>AUGUST</b>	<b>Module I:</b> 2. Challenges to discipline of Public Administration and responses: New Public Administration, Comparative Public Administration, Development Administration (Indian context).	12

	<p>3. Major concepts of administration: (a) Hierarchy (b) Unity of Command (c) Span of Control (d) Authority (e) Centralization, Decentralization and Delegation (f) Line and Staff.</p> <p><b>Module II:</b></p> <p>7. Administrative Processes: (a) Decision making (b) Communication and Control (c) Leadership (d) Coordination.</p>	08
<b>SEPTEMBER</b>	<p><b>Module I</b></p> <p>4. Public Administration in the era of globalization, liberalization and privatization. Governance: conceptual Emergence --- distinction with government. e- governance: features and significance.</p> <p><b>Module II</b></p> <p>8. Public Policy: definition, characteristics. Models. Policy implementation.</p>	08
<b>OCTOBER (FIRST WEEK)</b>	<p>REVISION</p> <p><b>PUJA VACATION</b></p>	04
<b>NOVEMBER</b>	<p><b>POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS</b></p>	
<b>DECEMBER</b>	<p><b>SEMESTER THEORY EXAMS</b></p>	

## MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)

### CC 14

MONTH WISE	SYLLABUS DISTRIBUTION	NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)
<b>JULY</b>	<b>Module I:</b> 1. Continuity and change in Indian administration: brief historical overview. 2. Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.	08
	<b>Module II:</b> 6. Local Self Government: Corporations, Municipalities and Panchayats in West Bengal, structure and functions. 73rd and 74th Amendment: overview.	08
<b>AUGUST</b>	<b>Module I:</b> 3. Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat. 4. Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.	08
	<b>Module II:</b> 7. Planning: Planning Commission, National Development Council. District Planning. Changing nature of planning: NITI Ayog. Budget--- concept and significance. 8. Financial Administration: Public Accounts Committee, Estimates Committee – role of CAG.	08
<b>SEPTEMBER</b>	<b>Module I:</b> 5. District Administration: role of District Magistrate, SDO, BDO.	06
	<b>Module II:</b> 9. Citizen and administration: functions of Lokpal and Lokayukt. Right to Information--- Citizen Charter. 10. Citizen and social welfare policies: MGNREGA; Sarva Shiksha Abhiyan (SSA); National Health Mission (NRHM).	08



<b>OCTOBER (FIRST WEEK)</b>	REVISION <b>PUJA VACATION</b>	04
<b>NOVEMBER</b>	<b>POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS</b>	
<b>DECEMBER</b>	<b>SEMESTER THEORY EXAMS</b>	

**MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)**

**DISCIPLINE SPECIFIC ELECTIVE (DSE)**

**GROUP A (3)**

**Public Policy in India Code: PLS-A-DSE-6-A(3)-TH+TU**

<b>MONTH WISE</b>	<b>SYLLABUS DISTRIBUTION</b>	<b>NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)</b>
<b>JULY</b>	<b>Module I</b> 1.Introduction to Policy Analysis	04
	<b>Module II:</b> 3. Political Economy and Policy	04
<b>AUGUST</b>	<b>Module I</b> 2. The Analysis of Policy vis-à-vis the Theories of State	04
	<b>Module II:</b> 3. Interest Groups and Social Movements.	04
<b>SEPTEMBER</b>	<b>Module I</b> REVISION	04
	<b>Module II:</b> 4. Ideology and Policy: Nehruvian Vision, Economic Liberalisation and recent developments	04
<b>OCTOBER (FIRST WEEK)</b>	REVISION <b>PUJA VACATION</b>	02
<b>NOVEMBER</b>	<b>POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS</b>	

**DECEMBER****SEMESTER THEORY EXAMS****MONTH WISE SYLLABUS DISTRIBUTION (TENTATIVELY)****DISCIPLINE SPECIFIC ELECTIVE (DSE)****GROUP B(1)****Citizenship in a Globalising World Code: PLS-A-DSE-6-B(3)-TH+TU**

<b>MONTH WISE</b>	<b>SYLLABUS DISTRIBUTION</b>	<b>NO. OF CLASSES (PER CLASS IS OF 1 HOUR DURATION)</b>
<b>JULY</b>	<b>Module I</b> 1. Classical conceptions of citizenship  <b>Module II:</b> 3. Citizenship and Diversity	04   04
<b>AUGUST</b>	<b>Module I</b> 2. The Evolution of Citizenship <b>Module II:</b> 4. Citizenship beyond the Nation-state: Globalization and global justice	04   04
<b>SEPTEMBER</b>	<b>Module I</b> 2. The Evolution of the Modern State  <b>Module II:</b> 5. The idea of cosmopolitan citizenship	04   04
<b>OCTOBER (FIRST WEEK)</b>	<b>REVISION</b> <b>PUJA VACATION</b>	02
<b>NOVEMBER</b>	<b>POST PUJA VACATION REVISION/ INTERNAL/ TUTORIAL EXAMS</b>	
<b>DECEMBER</b>	<b>SEMESTER THEORY EXAMS</b>	

## QUESTION TYPE AND EXAM PATTERN

<b>EXAM PATTERN: CC 13, CC 14</b>	<b>MARKS</b>
ATTENDANCE	10
INTERNAL (10 QUESTIONNS OF 1 MARKS EACH)	10
TUTORIAL (TERM PAPER OF 1000 WORDS/ FIELD STUDY REPORT/ BOOK REVIEW)	15
THEORY PAPER	65
<b>TOTAL</b>	<b>100</b>

<b>EXAM PATTERN: DSE</b>	<b>MARKS</b>
ATTENDANCE	10
INTERNAL (10 QUESTIONNS OF 1 MARKS EACH)	10
THEORY PAPER	80
<b>TOTAL</b>	<b>100</b>

## DEPARTMENT ACTIVITIES

<b>MONTH</b>	<b>ACTIVITIES</b>
<b>AUGUST</b>	WALL MAGAZINE/PROJECT
<b>SEPTEMBER</b>	TEACHER'S DAY/FRESHER'S WELCOME
<b>OCTOBER</b>	FIELD VISIT
<b>DECEMBER/JANUARY</b>	PTM

