Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**KHUDIRAM BOSE CENTRAL COLLEGE**
Name of the head of the Institution	**Dr. Subir Kumar Dutta**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03329850194**
Mobile no.	**9830450459**
Registered Email	**kbcc_iqac1884@rediffmail.com**
Alternate Email	**kbcc.iqac.internal@gmail.com**
Address	**71/2A, Bidhan Sarani.**
City/Town	**KOLKATA**
State/UT	**West Bengal**
Pincode	**700006**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Shubhra Upadhyay**
Phone no/Alternate Phone no.	**03325557102**
Mobile no.	**9830094793**
Registered Email	**kbcc_iqac1884@rediffmail.com**
Alternate Email	**drshubhra95@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.khudirambosecentralcollege.com/documents/AQAR/KBCC_AQAR_Report_2017-18.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.khudirambosecentralcollege.com/iqac_aqar_documents_academic_calendar.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	**C+**	**61.9**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B**	**2.13**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**24-Apr-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

English Departmental Seminar 11 & 12 Sept 2018, 4th & 7th May 2019	11-Sep-2018 3	120
National Youth Day Celebration	12-Jan-2019 1	250
Worlds Aids Day Rally	01-Jan-2019 1	100
Wall Magazines of different departments	13-Oct-2018 1	350
Students Participation in different Inter College Competitions - Swami Vivekananda College, Bethune College Debate Competition, Vidyasagar College	31-Aug-2018 4	7
Annual Prize Distribution	15-Dec-2018 1	250
Sports	27-Sep-2018 2	21
Inter College North Kolkata District Athletics Meet 20/ Gold -4, Silver	15-Jan-2019 1	12
Initiative for different cultural programmes	11-Oct-2020 2	550
Seminar on Swachhta - The Way Ahead	28-Sep-2018 1	55
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Student support and progression : a. Mentor and Mentee Programme :Mentormentee plan successfully initiated. Students explained about this and each student aware of the mentor to whom she/ he assigned. The students, if the problem is non – academic, can approach the HoD. Different departments reported the effectiveness of this programme. b. Taking initiative to ensure participation of Students in different intercollege Academic, Cultural and Sports Activities 2. Formation of Internal Complaints Committee 3. Arranging Workshop for CBCS 4. Departmental Seminars 5. Focus on Best Practices

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Student support and progression	Mentor and Mentee Programme : mentee plan successfully initiated. Students explained about this and each student aware of the mentor to whom she/ he assigned. The students, if the problem is non – academic, can approach the HoD. Different departments reported the effectiveness of this programme.
Development of students through different academic exercises	Students participated actively in co-curricular activities like seminars, workshops, conferences. In departments students prepared seminar presentations. This would enrich their academic curiosity and help them to develop communication skill as well as impart necessary training for research.
Office documentation	Departments have started keeping record of students but the record not totally in accordance with IQAC module. Departments requested to take note of the IQAC pattern
IQAC Budget to be prepared	IQAC prepared and placed the budget in IQAC meeting. It was decided that the same would be considered in Governing Body Meeting.
Completion of College auditorium	The College auditorium is well progressing towards completion. Internal decoration almost done.

	Instllation of A.Cs yet to be completed.
Forming Internal Complaints Committee	The ICC formed under guidelines provided by POSH.
Workshop on CBCS for successful implementation of CBCS	Teachers attended workshops and seminars on CBCS in different Colleges. The IQAC conducted a workshop for the teachers on CBCS to help them understand the modalities of the system. 06th June 2018.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body of the College	23-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**06-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**1. ADMISSION MANAGEMENT: The student admission process of the college happens online as per the guidelines and schedule prescribed by the University of Calcutta. The admission committee of the college with the help of professional IT service providers ensures smooth running of the process with complete transparency and strict adherence of the schedule and guidelines of the University. The admission committee also makes available for everybody concerned (including the college and university authorities, the respective departments and the student parties) all relevant information about the admissions. The data regarding the admission process and the students stays readily available with the college in online**

and offline modes. 2. STUDENT RECORD MANAGEMENT: Entire process of students' record keeping from the time of admission of a student to her/his passing out from the college is maintained using the inhouse College Internal Management Software package and also through conventional manual record maintenance and file keeping methods. Enrolment of students, maintenance of the profile of students including the details of the students' social and financial data, fee collection, exam status, etc are maintained through the software and manual systems. 3. STAFF SALARY MANAGEMENT: The work related to the salary of the staff of the college is done by the college office staff and the Bursar as per the directions of the authorities. The calculations are done through Tally and updation of details and record keeping is done using the online Integrated Financial Management System (IFMS) of the Government of West Bengal. Employee database and relevant details are updated in HRMS module of the IFMS. 4. STAFF RECORD MANGEMENT: The system of staff record keeping comprises of online (HRMS module of the IFMS), computerized and manual methods. Maintenance of leave record and service book updation is done manually. The academic and professional profiles of the staff are kept on record and updated in computerized form as well as through manual record maintenance in registers and file keeping methods. All relevant information is also uploaded in the college website. 5. LIBRARY MANAGEMENT: Library book management is maintained through KOHA Software. Book details are stored using acquisition and cataloging module. Library circulation and students' membership module is maintained manually. With the initiative of the college library a variety of resources are made available for reference and research through INFLIBNET NLIST, the membership of which has been subscribed by the college for the benefit of the staff and students. The information and record about the usage of the platform is readily available. 6. EXAMINATION MANAGEMENT: The examination process management comprises of three tiers and they are the University of Calcutta,

the controller of examination of the college and the respective departments of the college. The end session/semester examinations and the unit tests/internal assessments/tutorials/practicals etc all happen with diligent coordination among the three tiers and information sharing and execution of instructions.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum of the College keeps in focus the vision envisaged by our founder, Principal Khudiram Bose. In fact his vision of 'self reliance' is our motto and has served as our guiding principle in determining our course of action for our primary stakeholders. Our curriculum is aimed at holistic development of the students – graduating from a micro level to a macro level. We begin with the syllabus, as structured by our affiliating university, University of Calcutta as our starting point. We try to incorporate within the framework of our curriculum different aspects that would enable our students to achieve mental, moral and social education. The College believes that while the syllabus contributes in the development of academic growth there should be other parameters that would lead to the overall development of students. We have different committees and cells that are patterned to inculcate in our students different interests other than academics. The NSS, NCC and Cultural Committees cater to this growth. The College believes in learning through participation in different types of activities. We encourage our students to involve themselves in different intra and inter level competitions that would widen their horizon and help them to learn how to face challenges. Our departments have their own magazines and there is also a College magazine where the students explore their ideas beyond the scope of the syllabus. This helps them to develop independent thoughts. We want our students to do well in life. We arrange courses and training programmes for them so that they are always equipped with the newest and the latest. The Career and Placement Cell takes keen interest in this aspect of student progression. Our motto of self reliance is aimed at transforming students from individuals to responsible individuals who would contribute to the growth and development of the society. Our curriculum is very flexible and is always revised to the best advantage of our students. The curriculum focuses at student support and progression through continuous monitoring.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NA	NA	01/07/2018	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	CBCS	02/07/2018
BSc	CBCS	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA (Journalism)	Journalism and Mass Communication : Documentary	24
BSc	Geography Excursion	37
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback mechanism plays a crucial role in teaching and learning process. It is a process by which the institutions have been able to ensure quality performance by the teaching resources. With this aim our institution has developed the following ways of collecting the feedback primarily from students, teachers, parents, employers. The college maintains IQAC as quality consistence and quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, Anti-Ragging and Sexual Harassment Committee, etc reinforce the curriculum by incorporating updated information and diurnal social issues. The college has multidimensional feedback systems. Students Feedback Mechanism: Students responds to the

structured questionnaire on certain key elements, such as, curriculum, communication, subject knowledge, behavior, library usage, teaching methodology, extracurricular activities. This questionnaire is intended to collect information relating to their satisfaction towards the curriculum, learning and evaluation. The information provided by them are kept confidential and are used as important feedback for quality improvement of the program of studies/institution. Parents feedback Mechanism: The parents are the second important stake holders of any educational institutions. The college has the convention of meeting the parents annually through an interactive session where parents are directly having the scope of expressing their views, opinion, grievances, suggestions in front of the teacher, non-teaching staff and principal. Also the respective department teachers meet the parents after the college internal exams to communicate about their ward's overall performances especially about their attendance and exams. Teacher's feedback Mechanism: Most importantly, our college has an unique tier of collecting feedback from all the students through principal-student department-wise interactive sessions conducted by respective departments where key elements includes teacher's performance, non-teaching staff communication, library facilities available, other facilities etc. On the other hand based on the students feedback the head of the institution meets the department teachers and report them about their performances. In this whole process the names of the students are kept anonymous and confidentiality of the whole process is scrupulously maintained. Further in this process the teachers of the department also gets the opportunity to expresses their opinions and views regarding the strength, weakness, opportunities and challenges in front of the head of the institutions. Employers Feedback Mechanism: Institution established Academic Council plays a vital role in ensuring and analyzing the academic excellence at student and faculty levels. Periodical analysis is made by Academic Council from the following: student performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment. Finally, to add here is that our department teachers are always entrusted with the sole responsibility in catering the needs related to the academic welfare of every student studying in this institution. They also act as a counselor if any student in their department faces any problem apart from their academics. All these feedback systems are generated to nurture an ambiance of accountability, transparency and respect for each other which is the core principle of good governance and to inculcate the motto of self reliance among all the stake holders of this institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Accountancy Hons.	161	374	117
BA (Journalism)	Journalism and Mass Communication Hons.	37	152	24
BA	Political Science Hons.	48	74	22
BA	History Hons.	48	103	23
BA	Education Hons.	48	61	22

BA	English Hons.	140	301	98
BA	Hindi Hons.	48	61	20
BA	Bengali Hons.	82	121	41
BCom	General	201	529	103
BA	General	303	653	174
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	971	Nill	17	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
45	18	4	6	2	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring may be defined as a mutually beneficial relationship which involves a more experienced person helping a less experienced person to identify and achieve their goals. Mentoring relationships can be developed spontaneously or via any formally facilitated program. A mentor provides support, a sounding board, knowledge, encouragement, guidance, and constructive feedback to the mentee by developing a genuine interest in the growth of their abilities and talents. A mentee actively seeks support and guidance in their career and professional development from an experienced mentor. A mentee always has ultimate responsibility for their career and professional development. The relationship is based upon encouragement, constructive feedback, openness, mutual trust, respect and a willingness to learn and share. The above mentioned guidelines have long been nurtured in our Institution which has as its motto "Self Reliance". Also we at Khudiram Bose Central College believe in "Atmo Deep Bhavo"or to "Be the Light Unto Yourself". Hence students progression is regularly monitored and teachers take great care in counselling and advising their pupils in academics as also their overall development. Regular meetings are held where faculty members try to find out individual problems faced by their students and provide solutions. As part of counselling activities teachers are trained to provide simulated teaching and micro level teaching. This enhances learning interest among the pupils and trains them for comprehensive and in-depth learning. Another aspect of counselling in our institution is organizing remedial coaching for the slow learners and providing special attention for the advanced learners.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
971	45	1:22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	15	2	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	General	Part 3	01/06/2019	14/08/2019
BSc	General	Part 3	31/05/2019	14/08/2019
BA	General	Part 3	31/05/2019	14/08/2019
BSc	GEOA	Part 3	17/04/2019	31/05/2019
BCom	ACNA	Part 3	16/04/2019	01/06/2019
BA (Journalism)	JORA	Part 3	17/04/2019	25/06/2019
BA	HISA, EDCA, PLSA	Part 3	17/04/2019	25/06/2019
BA	BNGA, ENGA, HINA	Part 3	17/04/2019	25/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of Examination is an integral part of Teaching Learning Process. The college strictly adheres and conducts a final year/ final Semester exams as par the guidelines and notice issued by the affiliating University. However the college has adopted few techniques of assessing their students in terms of theory writing skills, oration, and creative work and like. The lab based Departments like Geography, Journalism and Commerce have practical based assignments compulsory which they have to prepare based on field visit and excursion trips. Apart from these departments, the language departments of our college like Bengali, English and Hindi gives small assignments on creative writing, debates which increases their writing and oration skills. The social science departments like History, Political Science, Economics, Education also has taken the initiative of assigning small project works in terms of preparing wall magazines, field based project reports, student seminar presentation on a topic within the syllabus. The Lab based subject assignments marks are allotted as per CU regulations. The marks of the other subjects allotted in the college internal evaluation. Beside the reforms in the evaluation process of the college includes • Conducting tutorial

classes, regular class Test, • Evaluation of students' performance in solving previous year question papers • Preparing them for model and poster competition which evaluates their ability to work in team, leadership qualities and critical thinking skills

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

All the departments of our college follow and maintain uniform academic calendar and academic sessions. All the HODs prepare the academic calendar in consultation with the Principal in Academic sub Committee meeting. In the beginning of the Academic session the students are apprised of academic calendar and the same is uploaded in the college website. In the academic calendar courses, the unitization of syllabus, teacher wise distribution of syllabus tentative schedule of the college internal examinations are clearly mentioned. In the B.A.,B.Sc and B.com Academic calendar followed CBCS pattern as per university regulation. Only the Head of the department in consultation with Principal can make minor changes.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.khudirambosecentralcollege.com/gallery/photo_gallery.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGA	BA	Honours	9	8	88.89
ENGA	BA	Honours	21	19	90.48
HINA	BA	Honours	4	3	75.00
EDCA	BA	Hons	3	3	100.00
PLSA	BA	Hons.	1	1	100.00
HISA	BA	Hons	1	Nill	00.00
JORA	BA (Journalism)	Hons	9	5	55.56
GEOA	BSc	Hons	27	25	92.6
ACNA	BCom	Hons	53	21	39.62
General	BA	General	68	18	26.47
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.khudirambosecentralcollege.com/documents/students_satisfaction_survey/20201029_SSS_2018-19.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	1	0
National	Political Science	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	2
Hindi	2
Commerce	4
English	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	6	9	14
Presented papers	Nill	1	2	2
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Aid's Day Rally	NSS	23	135
Seminar on Swachhta - The Way Ahead on 28.09.2018	College NCC, in Collaboration with 19 Bengal Bn,NCC	4	55
International Yoga Day Celebration	NCC	10	48
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

cy/collaborating agency		participated in such activites	participated in such activites
Gender Sensitisation Programme	College Anti - Sexual Harassment Cell Dated 13.3.2019	Interactive Session	3	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
WORKSHOP	LA MARTINIERE SEOMP SOCIETY	INDUSTRY	14/11/2018	14/11/2018	21
WORKSHOP	GENDER SEN SITIZATION PROGRAMME	SWAYAM-NGO	23/03/2019	23/03/2019	100

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1050000	1147873

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments	Newly Added

purchased (Greater than 1-0 lakh) during the current year	
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	3.14	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4669	Nill	Nill	Nill	4669	Nill
Reference Books	13651	Nill	71	82041	13722	82041
Journals	Nill	Nill	7	5102	7	5102
e-Journals	Nill	Nill	6000	5900	6000	5900

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	33	3	6	2	0	5	23	2	0
Added	4	0	1	0	0	1	3	0	0
Total	37	3	7	2	0	6	26	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
900000	779337	1200000	1396419

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The systems and procedures for maintaining and utilizing physical, academic and sport facilities -laboratories, library. Sport complex, computers, classrooms etc. of the college is very well organized and well developed. The college has practiced a decentralized mechanism to maintain the physical, academic and support facilities. In the very beginning of the session the budget of the college for particular financial year is placed in the meeting of the finance committee and budgetary provisions are made for all these facilities. The Governing Body finally approves the budget. 1.Maintenance Academic Facilities: The overall academic requirements regarding books, journals, computers, arrangements for organizing special lectures, seminars, workshops, cultural program m, other departmental activities and all necessary stationary items etc. along with approximate budget are placed by the Departmental Heads and by the conveners of concerned committees in writing to Principal. It should be mentioned that different committees are keeping sync with IQAC and ensures the proper budget. Principal forwards the issues to Governing Body, Finance Committee, purchase committee, or any other relevant committee on the basis of requirements. In that procedure Bursar played a vital role. Tenders are usually called for large scale purchases. Sometimes required goods are also purchased from local vendors according to requirements. Financial rules of the Government are strictly followed for all purchases. Stock register is maintained regularly and properly. Particular office staffs are engaged for the same. 2.Maintenance of physical support facilities: Various committees, subcommittees, constituent units are responsible for the maintenance of physical facilities. The regular cleaning mechanism of the college is very extensive. NSS also takes an active role in the keeping campus clean and green. For any urgent maintenance on the part of electricity, plumbing, lab machinery, computers the office arranges everything according to the demands. The sports committee monitors the equipment's of sports, games and the gymnasium regularly. Students regularly visit the gym. Auditorium are extensively used for the conduct of academic and cultural programme. They are maintained by the support staff. Water purifier and well-maintained canteen is there for the students need. Water purifier are routinely serviced. The CCTV, and entire WIFI network, various online computerized mechanism is maintained under annual maintenance contracts. Even antivirus and software are installed and updated at specific intervals. Generator has installed for providing uninterrupted power supply. Security of students is very much important issue for the college. So, the college has appointed a whole-time security staff for providing security to all students. 3.Laboratory facilities: The laboratory

equipment is maintained by the concerned departmental staff and office assistant. Computers, digital camera, projector, geographical instruments etc. are maintained by the departments. Departments also maintained a stock register for the same. 4. Library Facilities: The Library committee are responsible for the library facility mechanism. The library committee regularly monitors the list of books. They take decision about buying new books as per allocation of funds and demands of the books provided by the Departmental Heads. The financial decision regarding purchase of books are taken in the library committee meeting with

https://www.khudirambosecentralcollege.com/administration_committees_cells.php

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	KANYASREE SCHOLARSHIP	132	3390000
Financial Support from Other Sources			
a) National	SVMCM	15	16500
b)International	NA	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Classes	07/08/2018	123	English Department of KBCC
Inter College Football Tournament	27/09/2018	21	Reliance Foundation
Inter College Football Tournament	04/10/2018	72	university of Calcutta
World Aid's day Rally	01/12/2018	5	Swastha Bhaban, Govt. of W.B
Inter College North Kolkata District Athletics Meet(Achieved Gold, silver, Bronze Medals)	15/01/2019	18	Govt. of West Bengal
Inter College North Kolkata District Kho Kho Champion ship(college became champion)	29/01/2019	13	Govt. of West Bengal
Inter College North Kolkata District Football Championship	30/01/2019	18	Govt. of West Bengal

State Games and sports Meet Athletics	28/03/2019	7	Govt. of West Bengal
State Games and Sports meet KhoKho	21/03/2019	13	Govt. of West Bengal
[View File](#)			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Activity 1: Skills-for-Market-Training (SMART) La Martiniere Seomp Society	21	21	6	6
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
La Martiniere Seomp	8	6	Nill	Nill	Nill
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3	BA HONS	BENGALI	JADAVPUR UNIVERSITY	MA
2019	5	BA HONS	JMC	CU, IISWBM ,VISWABHARATI	MA

2018	3	BA HONS	JMC	CU,RBU	MA
2018	5	B.COM HONS	COMMERCE	CU	M.COM
2019	5	BA HONS	ENGLISH	RBU, CU, ALIAH UNIVERSITY	MA
2019	3	BA HONS	POL.SC	RBU, DDEVU	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	College	115
BASANTA UTSAV	COLLEGE	187
MUNSHI PREMCHAND DIVAS ORGANISED BY HINDI DEPARTMENT	COLLEGE	85
INTERNATIONAL MOTHER LANGUAGE DAY	COLLEGE	135
NATIONAL YOUTH DAY	COLLEGE	325
INTRA COLLEGE SOLO DRAMA	COLLEGE	15
INTRA COLLEGE DEBATE	COLLEGE	22
INTRA COLLEGE DANCE COMPETITION	COLLEGE	17
INTRA COLLEGE MICROTEL	COLLEGE	5

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	PLEASE SEE UPLOAD FILE SECTION FOR DETAILS	National	12	3	PLEASE SEE UPLOAD FILE SECTION	PLEASE SEE UPLOAD FILE SECTION

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

In this college students union representative is included in the college Governing Body Composition. Their views and approaches are well addressed also. The students council members every year organises cultural and social events.The following important events are year after year is being organised by this body. to mention Freshers welcome, Social Fest, Teachers Day, saraswati Puja, Blood Donation Camp, Cleanliness Awareness Programme and college Picnic. Another important event organised by them is the college sports with the help of sports committee. they also actively participate in any kind of cultural programmes organised by the cultural committee of the institution.They represent in all programmes and events of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The college has a very distinguished list of alumni . Renowned Freedom Fighter Baghajatin, Artist Nandalal Bose, academicians like Taraknath Sen and many others. The college first organisied and alumni association in the year 2012 and finally entered into the process of registration. It finally received its registration in 2015 with a name PUNARNAVA: KBCC ALUMNI ASSOCIATION. ITS REGISTRATION NO IS S/2L 49590 of 2015-16. The alumni association primary aim is not only reunion of the students but it also aims to engage itself in different social welfare activities and to promote development among the poor community work. With this motto, in the past few years our alumni association arranged social welfare programmes like donating old and new clothes among the children, school kits, organising medical check ups for the community dwellers of the slum dwellers adjacent to college locality and like .Also the alumni association is slowing building its network and trying to improve its work and also focuses upon increasing its members.

5.4.2 – No. of enrolled Alumni:

186

5.4.3 – Alumni contribution during the year (in Rupees) :

5250

5.4.4 – Meetings/activities organized by Alumni Association :

Two Alumni has taken various initiatives in health and hygiene camp in Pyarabagan slums as well as health camp free medical kits donate, health drinks donate to women. Thus utilized the fund among the We Care Communities. Also Alumni publishes a magazine named PUNARNAVA. The annual meeting of Alumni association is held every year in the month of March/April and the reunion also takes place in the same time.For details , visit https://www.khudirambosecentra lcollege.com/gallery/gallery_images/2017-2018/punarnava_programme.php

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows the principle of division of work as per Top down model and the decentralization of work. The college administration follows the principle of the participative and consultative management. The principal is the head of the institution who is further guided by Governing body of the college. One best participative and decentralized way of the institution is that the head of the institution always takes all major decisions in

consultation with the all teaching and non-teaching staff of the college. In reference to academics especially examination, extension activities all departmental heads are being consulted. Followed by this principle, all heads of the departments further takes any decision and policy making after consultation with other department teachers in the department meetings. Also the college works with aim of attaining the academic excellence through quality education and inculcating all possible soft skills in the personality of the students. The college plans for all such implementations through all its academic calendars and the regular feedback from the students and the staff members also. Thus the role of management is very positive and forward looking. With the aim of providing best possible education within the given limitations the college works for attaining the academic excellence. The second practice of decentralization and participative management is that the management authorities regularly undertake the review of working of the college in its Academic subcommittee meeting and governing body meetings. The Necessary guidance and directives are issued through these meetings. The budget is prepared prior to the commencement of the academic year and is approved by the management. So there is a good support from the management relating to the implementation of the objectives specially designed to attain quality teaching and learning aspects of the college. The concentration is given on the regular lectures conducted by the staff, timely completion of the syllabus,guidance for better performance in the examination and providing best possible teaching learning environment. This is attained by regular meetings of department, of the staff member conducted by the principal from time to time. The staff receives motivation and support for all the activities from the management.For extension work college has constituted various committees and cells in order to work out the various programs related to NCC, NSS, Sports, Library, Purchase, Academic subcommittee, publications, cultural and like where certain rules and regulations are being laid down by the authorities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	As per the instruction from the Calcutta University The admission notification, form fill up process and publication of merit list is completely online. Couselling and fees payment challan generation was done in the college premises.
Industry Interaction / Collaboration	The programme was organised to aware the students regarding the training and skill building opportunity available in La Martiniere Seomp Society free of cost to make them ready for the job market. The programme was intended to inform the students that at the successful completion of the programme, the candidates would be given placement opportunities in different companies. The La Martiniere Seomp Society is providing this opportunity to the students after their graduation in

	collaboration with Tech Mahindra.
Human Resource Management	The college has the mechanism of participatory governance where all the stakeholders can take part and can express their opinion freely.
Library, ICT and Physical Infrastructure / Instrumentation	The Library SubCommittee formed by IQAC and the Teachers' Council. Librarian is the convenor of the Committee, two full time teachers are the advisory member of the Commitee, Principal is the Chairman of the committee, Head clerk and the Library clerk are the members of this committee. Committee look after the Physical Infrastructure, space management of the library. • There is a Committee of Construction and Maintenance to look after other part of infrastructure. • A separate team works to look after ICT infrastructure. • Departmental Committees look after the laboratory infrastructure and take necessary steps time to time.
Examination and Evaluation	The evaluation of the students on the basis of Examination is an integral part of Teaching Learning Process. The college strictly adheres and conducts a final year/ final Semester exams as par the guidelines and notice issued by the affiliating University. However the college has adopted few techniques of assessing their students in terms of theory writing skills, oration, and creative work and like. The lab based Departments like Geography, Journalism and Commerce have practical based assignments compulsory which they have to prepare based on field visit and excursion trips. Apart from these departments, the language departments of our college like Bengali, English and Hindi gives small assignments on creative writing, debates which increases their writing and oration skills. The social science departments like History, Political Science, Economics, Education also has taken the initiative of assigning small project works in terms of preparing wall magazines, field based project reports, student seminar presentation on a topic within the syllabus. The Lab based subject assignments marks are allotted as per CU regulations. The marks of the other subjects allotted in the college internal evaluation. Beside the reforms in the evaluation process of the

		college includes • Conducting tutorial classes, regular class Test, • Evaluation of students' performance in solving previous year question papers • Preparing them for model and poster competition which evaluates their ability to work in team, leadership qualities and critical thinking skills. From this academic year Semer wise BA,B.Sc courses started as a result after every six months exam and evaluation takes place as per university schedules
	Teaching and Learning	• Teaching and learning is an integral part of any educational institution. The following strategies are adopted to enhance the quality of both teaching and learning process like assignments students' seminars, extension lectures, home works, ICT based teaching, study tours, seminars, parent-TeacherPrincipal meeting, Academic subcommittee evaluation. On the other hand feedback forms are also collected from the student on the various parameters like teaching, college campus, Library, Office, Infrastructural facilities etc. In these measures the IQAC plays a vital role in adopting strategies for fostering value added and quality education to be imparted among the students Another important strategy adopted by the institution is following the mentor mentee relationship as per the NAAC recommendations. Mentoring may be defined as a mutually beneficial relationship which involves a more experienced person helping a less experienced person to identify and achieve their goals. Mentoring relationships can be developed spontaneously or via any formally facilitated program. A mentor provides support, a sounding board, knowledge, encouragement, guidance, and constructive feedback to the mentee by developing a genuine interest in the growth of their abilities and talents. A mentee actively seeks support and guidance in their career and professional development from an experienced mentor. A mentee always has ultimate responsibility for their career and professional development. The relationship is based upon encouragement, constructive feedback, openness, mutual trust, respect and a

	willingness to learn and share. The above mentioned guidelines have long been nurtured in our Institution which has as its motto "Self Reliance". Also we at Khudiram Bose Central College believe in "Atmo Deep Bhavo"or to "Be the Light Unto Yourself". Hence students progression is regularly monitored and teachers take great care in counselling and advising their pupils in academics as also their overall development. Regular meetings are held where faculty members try to find out individual problems faced by their students and provide solutions. As part of counselling activities teachers are trained to provide simulated teaching and micro level teaching. This enhances learning interest among the pupils and trains them for comprehensive and in-depth learning. Another aspect of counselling in our institution is organizing remedial coaching for the slow learners and providing special attention for the advanced learners.
Curriculum Development	• Introduction of CBCS IN BA AND B.SC COURSE OF STUDIES • Project Based , Field based and Tutorial assignments introduced in all subjects • Extension lectures within syllabus by renowned subject experts • Seminar presentation by students • Seminar on terminology , international relations organised by Department of Pol.sc in collaboration with MHRD • Focus upon Physical Health of Students, for eg. Observation of International Yoga Day • Sensitization Programmes, Cleanliness programmes like World Aid's day, Programmes by SWAYAM • Building Responsible citizens by participation in NSS,NCC, Cleanliness programmes • Student – Job Industry interface related career counseling programmes

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	The college has digitized accounts which are maintained by Internal management software and Tally. The staff salaries are done through WBHRMS software under which e-salary certificates are available easily. E-Provident fund etc
Student Admission and Support	Students admission is a digitized process and follows the University norm

	thoroughly. The online admission is done with the help of external software agency. Form Admission to Registration including ID generation is an automated process, monitored by the staffs time to time.
Examination	The college strictly follows University examination norms by conducting online exams filling up of forms, re evaluation of forms, issuing of admit card, registration etc are maintained in this way. Besides the college has its own Examination Committee which supervises entire process under the guidance of the Principal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	DR SHILPA NANDY	FIVE DAYS WORKSHOP AS AN EXPERT OF HINDI GYAN GARIMA JOURNAL	CSTT,MHRD	21000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
WINTER SCHOOL	1	31/12/2018	22/01/2019	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
Nill	4	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
group Insurance, festival Advance	group Insurance, festival Advance	opening of Zero balance accounts, grievance redressal cell

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

yes. Institution conducts internal and external financial audits regularly with the help of a professional audit company and Bursur of the college. Besides the GB Finance also remains updated about the financial accounts of the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, ACADEMIC COUNCIL
Administrative	No	Nill	Yes	PROFESSIONAL AUDITOR,GB FINANCE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution is having active bonding with parents. At present the parents actively participate in three important events organised by colleges: Annual parent Teachers meeting, Annual Prize Distribution Day, National Youth Day. Also time to time requirement the department interacts with the parents and the parents also actively offers their suggestions in the development of the institution

6.5.3 – Development programmes for support staff (at least three)

1.Syllabus related workshop on CBCS • 2.Workshop on Kanyashree Scheme 3. Workshop on CAS

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Students achievements in different competitive programmes at district levels and state levels specially outstanding achievements in games and Sports Health

initihtive among the staff and students with focus upon Yoga, Meditation More focus upon Mentor- Mentee Relationship, Outcome Based Education system with encouraging students to higher education Introducing Digital based and Tech savy based learning Focus upon Student job industry interface by Counseling and Placement Cells

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	CBCS BASED WORKSHOP	06/06/2019	06/06/2019	06/06/2019	37
2019	FEEDBACK	20/02/2019	21/02/2019	25/02/2019	238
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
General Discussion on Gender Sensitisation BY SWAYAM IN COLLABORATION WITH COLLEGE	13/03/2019	13/03/2019	84	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Initiatives for Solar Panel within the college campus

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

2019	1	1	12/01/2019	1	Procession to Vivekanandas Ancestral Home by Students, staff, guests and GB members	life and work of Swamiji , drama enacted by students, revered Maharaj from RKM delivered valuable speech on Vivekananda	322
2019	1	1	30/03/2019	1	Alumni Association Based Welfare Programmes	Inviting Local needy school childrens and gifting them with school kits, cultural interaction of little students with the college	161

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
vivekanandas life and work based small handbook	31/08/2018	Every year our students are provided a handbook on Vivekanandas life and work both in english and bengali version. this book is published by Vivekananda Society. This book helps them to develop their spiritual and ethical values which help them in their character building. Also Students get benefited with this book in participating on different quiz contests based on Vivekanandas

		life and work . For example our students regularly participate in the Swami Tejaswananda Smriti Quiz contest organised by Vivekananda University
Consumer Affairs related handbills	28/03/2019	All the stake holders of this institution are provided a handbill on Consumer affairs which make them aware about the consumer rights. This handbills are published by Consumer Affairs Department of West Bengal and are circulated among our stakeholders. Also a seminar and awareness programmes are also organised in past few years .
Sister Nivedita	13/01/2019	students are provided books on Sister Nivedita who participate in the quiz contest upon sister Nivedita

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	40
Independence day	15/08/2018	15/08/2018	79
Munshi Prem Chand Divas celebration	31/07/2018	31/07/2018	67
Rabindra Jayanti	09/05/2019	09/05/2019	84
Netajis Birthday observation	23/01/2019	23/01/2019	35
Department wise Teachers day	05/09/2018	08/09/2018	250
Founder Khudiram Bose Memorial Lecture	15/12/2018	15/12/2018	150
International Mother Language day	21/02/2019	21/02/2019	140
National youth Day	12/01/2019	12/01/2019	322
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Controlled use of Air Conditioners 2. Focus on Plantations 3. Discussion with a company for installation of Solar Panel 4. generating awareness among

students and staff on cleanliness, dengue drive campaigns 5. building awareness among students for appropriate consumption of water and energy 6. Focus more upon paper less work and digital based teaching -learning process

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Creation of Endowment Fund and Memorial Prizes:Creation of Endowment Fund and Awarding the students with highest score in each year final/semester exams of each department with Memorial prizes donated by the Governing Body members and teaching staff of the colleges. These prizes are given from the endowment fund and the amount is donated by these staff in loving memories of their parents, grandparents. This practice surely is benevolent as on one hand it is a matter of previlege to pay tribute and respect to their beloved parents for whom they are respected by their students and on the other hand it inculcates among the students the motivational energy to do better in their exams and overall performance of the college. To mention Our founding father Principal Khudiram Bose's Great Grand daughter is also a contributing member of this endeavour. The memorial prizes awarded to the students are given below in the attachment. 2. Spreading Happiness among the Needy School Children of the Locality with School Kitsand Developing the Spirit of "WE CARE": Our institution has a registered Alumni Association "PUNARNAVA' which every year with the help of the alumni funds, individual donations by the staff of the college organizes a programme for little, needy school childrens who are studying within the schools of college locality , to name Bhabataran School and Shishu Vidyaniketan and provides them necessary school kits like school bags,books, stationeries, lunch box, water bottles which helps them to begin their new school session. They are invited to college and are given the opportunity to spend one day with us and perform a cultural programme. This practice surely develops the culture of helping these children and spreading the motto of "WE CARE" among our students and staff. Observation of Our Important reformers, thinkers, leaders who have helped in framing our lives with values, morales and ethics. the college deliberately observes Munshi Prem Chand Divas on 31st July organised by Hindi department The Bengali department observes Rabindra Prayan Divas This year the department of Journalism and Mass Communication and Bengali observed 200th Birth anniversary of Iswar Chandra Vidyasagar. besides other important events like National youth day in memory of Vivekananda,Gandhi jayanti, and like are being celebrated and observed by our institution with the primary aim of inculcating the high spirit and ideals among the youth and the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.khudirambosecentralcollege.com/gallery/gallery_images/2018-2019/Iswarchandra_Vidyasagar_200th_birthday.php/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

During 2018-19, the college has given much stress on developing sportsmanship spirit among our students. This has yielded results in the form of a number of outstanding performance in sports during 2018-19. At the inter-College North Kolkata District Athletics Meet, our College bagged medals at all the three levels of Gold, Silver and Bronze and was declared 'Champion Of Champions' in the male events category. Again, at the District level Kho-Kho Meet organized by Government of West Bengal, our College became the Champion. Apart from these instances, the College actively encouraged the students to participate in numerous other sports competitions. Besides sports, a number of our students

have exhibited their potential in various co-curricular activities showcasing the rich cultural tradition of Bengal. In drama, debate, music and recitation, our students showed tremendous talent and won accolades at various inter-college as well as State level events. It has been the constant endeavor of our College to bring out the best in our students by constantly encouraging them to participate in all such cultural events for overall development of their personality. During 2018-19 there was a total overhauling of the syllabi by the University of Calcutta, our parent University from an annual system to a semester system in both B.A. and B.Sc. programs. Already in B.Com program the semester pattern was introduced during the previous academic i.e. 2017-18. Keeping in mind the changed pattern, our College has decided to adopt Outcome Based Education or OBE as part of its vision. Any learning experience has to be outcome oriented in order to be meaningful and useful to society. As the pattern of syllabus has changed drastically, so our curriculum must be redesigned as it is the need of the hour.The College firmly believes that Education is a systematic and planned process of the development of the potential of a being to its maximum, by the harmonious growth of the physical, mental, social, emotional and spiritual qualities inherent in him/her, thereby transforming him/her from being a self centered and egoistic person into an integrated personality and a responsible global citizen.To achieve this goal which is also part of our vision, the reformulation of the college curriculum has begun from this session. However it is a long drawn process and may take some time to be completed. In order to achieve satisfactory output the college is in the process of formulating a step by step program to achieve the output. To meet the challenges of the 21st century, students need to be empowered and feel that they can aspire to help shape a world where well-being and sustainability – for themselves, for others, and for the planet – is achievable. The College is working towards framing a list of Graduate Attributes, which taken together would raise the competency level among students and get converted into life skills for them in their future career. Careful nurturing of knowledge, skill and attitude of the students is now considered as the core area where attention must be paid.

Provide the weblink of the institution
https://www.khudirambosecentralcollege.com/about_us_the_college.php

8.Future Plans of Actions for Next Academic Year

 1. Focus upon infrastructural developments like converting general classrooms into smart classrooms and upgradation the departments with projector, printer 2. Focus upon faculty Development Programmes like encouraging them to participate and contribute in e-learning resources like Swayam, MOOcs, e- Pathshala 3. Skill based training and paperless work at office and for office staff 4. Focus upon Eco Friendly campus like limited use of Air conditioners, cleanliness campus, initiative for plastic free zone, maintenance of the trees and small greenary in front of the college gate in collaboration with local councillor 5. Focus upon Quality based teaching with good teaching and non-teaching staff enhancement 6. opening of diploma/certificate courses like Human Rights/ MSW/Computer application 7. strengthening the alumni network and making it more active and participative 8. Opening of one or two student clubs like Eco Club, We care Club,Photography club and like which will enhance their cultural,social, educational and ethical aspects of their personality development.